

**BOARD OF TRUSTEES
TOWN OF GREEN MOUNTAIN FALLS
MINUTES OF REGULAR MEETING - TUESDAY, JANUARY 3, 2012**

ATTENDANCE:	Pitrone	present	Useman	present
	King	present	Bratton	present
	Worthey	present	Newberry	present

The Board of Trustees regular meeting was called to order at 7:02 p.m. by Mayor Tyler S. C. Stevens.

ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA - No additions, deletions or corrections were requested. **M/S Pitrone/Newberry to approve the agenda as submitted. All yea**

CONSENT AGENDA

- **APPROVE BOARD OF TRUSTEES MINUTES FOR 12/06/11**
- **APPROVE BILLS DUE AND PAYABLE FOR \$9,077.89**
- **ACCEPT PLANNING COMMISSION MINUTES INTO THE RECORD FOR 12/13/11**
M/S Useman/Bratton to approve as submitted. All yea

PUBLIC INPUT - Items Not Listed on Agenda * - No public input was received.

A Public Hearing was called to order by Mayor Tyler S. C. Stevens at 7:03 p.m.

PUBLIC HEARING: REQUEST FOR SPECIAL USE TO OPERATE A VACATION RENTAL BY OWNER AT 6835 Howard Street - Property Owner, Ryan Medlock; Property

Managers, Mark and Brenda Horst The Horsts' own and manage a vacation rental property at 6823 Douglas Place. The site was posted with the Public Hearing Notice. Ten informational packets were sent to property owners within 100' of the petitioner's property pins. To date, four letters in favor have been received. Parking rules and regulations have been posted within the residence along with town code information. A Public Hearing was held before the Planning Commission on 12/13/11 and the findings were:

- the use will not be detrimental to public health, safety or welfare.
- the use will not result in undue traffic congestion or traffic hazards.
- the petition and the use conforms to the requirements of the zoning ordinance.
- the use is consistent with the goals and objects of the Master Plan.
- special use will increase lodging and sales tax revenues.
- neighboring land use is compatible with contemplated use.

There being no further comments from the petitioner, board or audience members, the public hearing was closed at 7:05 p.m.

M/S Bratton/Worthey to approve the Special Use Request in concurrence with the findings of the Planning Commission. All yea

A Public Hearing was called to order by Mayor Tyler S. C. Stevens at 7:06 p.m.

PUBLIC HEARING: REQUEST FOR SPECIAL USE TO OPERATE A

VACATION RENTAL BY OWNER AT 6825 Douglas Place - Property Owner, Kathleen Martin; Property Managers, Mark and Brenda Horst The Horst's own 6823 Douglas Place and operate a Special Use for a vacation rental. They also owned 6825 Douglas Place and had a Special Use for that property as well. Martin bought the property from the

Horst's. The site was posted with the Public Hearing Notice. Seven informational packets were sent to property owners within 100' of the petitioner's property pins. To date, four letters in favor of a special use have been received. Parking instructions have been posted at the residence. The Horst's have purchased a bear proof container to alleviate trash concerns. The following findings were reviewed from the Planning Commission Public Hearing on 12/13/11:

- the petition and the use conforms to the requirements of the zoning ordinance.
- the use is consistent with the goals and objects of the Master Plan.
- special use will increase lodging and sales tax revenues.
- neighboring land use is compatible with contemplated use.
- the use will not be detrimental to public health, safety or welfare.
- the use will not result in undue traffic congestion or traffic hazards.

There being no further comments from the petitioner, board or audience members, the Public Hearing was closed at 7:08 p.m. **M/S Worthey/Bratton to approve the Special Use Request to operate a vacation rental in concurrence with the Planning Commission findings. All yea**

ECONOMIC SUSTAINABILITY COMMITTEE REPORT - Chair Katharine Guthrie was present and stated that the ESC members are recommending a mill levy increase to the Board of Trustees for inclusion in the April 3, 2012 Municipal Election ballot. Guthrie referred to the results of the Citizens Survey where 61% of the respondents indicated they would favor a mill levy increase. She also referred to the matrix (Appendix H) created from the ES work group that lists a mill levy increase as the number one government strategy. Mayor Stevens asked if the committee could recommend a mill levy percentage increase. Guthrie stated that the ES committee meets on Wednesday, 1/4/12 and she would bring that request to the members.

DRAFT OF THE 2012 MUNICIPAL ELECTION CALENDAR FOR APRIL 3, 2012 - The Town Clerk submitted a calendar for Board of Trustees review. The calendar was sent to the Town Attorney and the El Paso County Election official for input. The municipal election is slated for Tuesday, April 3, 2012. The Board is considering an increase to the current property tax mill levy of 14.588 mills. There will be four seats vacated on the Board of Trustees. Mayor Stevens is term limited as are Trustees Bratton and King. Trustee Marshall Worthey is not running for another 4 year term. There was Board discussion as to whether a Public Hearing should be held to solicit further public input on a mill levy increase. The consensus among Board members was the subject has been discussed for over a year as outlined through the Economic Sustainability grant results. Trustee Bratton recommended a Public Hearing. The clerk was requested to contact the Town Attorney for advisement as to whether or not a hearing is an election procedure requirement. Board will consider setting a Public Hearing for the 2/7/12 meeting.

RESOLUTION 2012-01 A RESOLUTION SUPPORTING THE AGREEMENT BETWEEN THE TOWN OF GREEM MOUNTAIN FALLS AND THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND M/S Newberry/Worthey to approve Resolution 2012-01 as submitted. All yea

RESOLUTION 2012-02 A RESOLUTION APPROVING THE TOWN OF CALHAN'S REQUEST FOR MEMBERSHIP INTO THE PIKES PEAK RURAL TRANSPORTATION AUTHORITY (PPRTA) M/S Useman/King to approve Resolution 2012-02. All yea

REPORTS: Mayor Stevens: PPACG/PPRTA/MARSHALS DEPT - No report that required Board action or discussion. **Marshal's Report** - Marshal Bradley's report was entered into the record by Mayor Stevens. Trustee Pitrone commended Bradley for a good effort in using up 40 hours of comp time. Pitrone encouraged the Marshal to continue his reduction of comp time hours.

Trustee Pitrone; Regional Building - No report that required Board discussion or action.

Public Works Department: DPW Director - McArthur's report was entered into the record by Trustee Pitrone. McArthur reported that the Town had received an anonymous gift of a motorized Polaris ATV for use in the Parks' Department. McArthur suggested the vehicle could be used by the Marshal's Department for traffic control during special events. McArthur also made reference to an email from CIRSA loss control agent, John Colvin. Colvin recommended that the ice surface remain as it is currently. If the Town wants to maintain the surface to encourage events, an insurance adjustment would need to be applied for. Colvin encourages groups wanting to hold skating events to apply for a special event permit and maintain their own insurance with the Town as additionally insured.

Trustee King: PPACG Alternate / TES Alternate Rep - No report.

Administration - No report.

Trustee Useman: Manitou School District 14 - No report.

Trustee Worthey: Urban Forestry/GIS website - No report.

Trustee Bratton: The next Trails Committee meeting is on Thursday, 1/5/12 at 6:00 p.m. at the Mucky Duck Restaurant - everyone welcomed to attend.

Trustee Newberry: Parks - Newberry - No report.

UNFINISHED BUSINESS - Trustee Bratton would like discussion of the expending of the \$5,000.00 Sustainability fund donation received from the Regional Building Department placed on the 1/17/12 agenda. Mayor Stevens requested that Trustee Pitrone obtain a copy of the minutes of the Regional Building Board of Director's meeting to see how they referred to the donations given to all RBD member entities. **No other** unfinished business was presented that required Board discussion or action.

NEW BUSINESS - Mayor Stevens volunteered to draft a donation policy for the Board to review at the next meeting. Trustee Worthey reviewed Town Code Section 2-25 addressing requirements to hold office. Worthey was tasked with contacting the Town Attorney to ascertain whether or not the Town's qualifications are sufficient or if other requirements can be added by ordinance. **No other** new business was presented that required Board discussion or action.

CORRESPONDENCE - A letter was received from Trustee Bratton dated 12/30/11 addressing a \$3,250 donation to the Marshal's Department for specific areas, \$1,000 to Administration and \$1,000 for the planting of trees along the south shore of the lake for Arbor Day. An email was received from Trustee Bratton dated 12/31/11 with comments and suggestions in reference to the use of the Green Box Campus previously operated as the Falls Motel. Bratton would like further discussion placed on the 1/17/12 agenda. No correspondence was received that required Board discussion or an action.

The meeting was adjourned at 7:54 p.m.

Mayor Tyler S. C. Stevens

ATTEST: _____
Chris Frandina, Town Clerk/Treasurer