

**BOARD OF TRUSTEES
TOWN OF GREEN MOUNTAIN FALLS
MINUTES OF REGULAR MEETING - TUESDAY, JANUARY 5, 2010**

The meeting was called to order at 7:00 p.m. by Mayor Tyler S. C. Stevens.

ATTENDANCE: Pitrone present Useman absent King present
Bratton present Newberry present Worthey present

BOARD OF TRUSTEES AND STAFF DISCUSSION OF TOWN WEBSITE CONTENT

AND REQUIREMENTS - Trustee Worthey submitted an outline dated 12/08/09 for the Board to follow. The primary topic was to define what a Town website should do for individuals who want to come to the Town and for individuals who live in the Town. The Town has the basics of a website that has been formulated with assistance from El Paso County IT staff. There is no charge for the service. At this time, the basics consist of agendas, minutes, Municipal Code, Comprehensive Plan and forms. For the next 75 minutes Trustees, staff and audience members brainstormed focusing on website content. For individuals who want to visit, the following additions would be necessary: area map, schedule of events, contact information, Marshal's Department link, Fire District link, list of businesses, historic information, gallery of pictures, trails information, lodging and recreation. For residents and property owners, the following would be essential: street map, school district information, board and planning commission meeting schedule, with agendas, minutes, forms and procedures. A summary outlining what a property owner and/or a resident would need to know about living in Green Mountain Falls was suggested, i.e. dog licensing, building procedures, living with wildlife and the controls in place. Links to applicable resources, e.g. Town GIS data were considered important. Design and IT architecture was briefly discussed at this meeting with the end result centering on what the County IT personnel would be able to manage with the additional content. Website security was a concern along with staff commitment and financial constraints. At the close of this agenda discussion, Trustee Worthey was given authorization to meet with County IT staff to discuss the aspects from tonight's discussion.

Trustee Bratton submitted website suggestions contained in an email dated 1/02/10. Public Works Director, Robert McArthur submitted a memo of input and concerns dated 1/01/10. Attached was a flow chart highlighting 23 municipalities with similar population to Green Mountain Falls and those entities budgets and whether or not a government website was in place. McArthur requested that the Board consider a government website over what he termed "a community" website which he thought should be handled by a chamber or development organization. Website discussion will be continued in February when Trustee Worthey reports on the meeting with El Paso County IT staff. Mayor Stevens suggested that in the final analysis, website content should be outlined in resolution format.

ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA – The Clerk requested the Board consider an addition to the agenda and add Resolution 2010-01, A Resolution Adopting the 2009 Colorado Municipal Records Retention Schedule. Item was added as 5A.

Mayor Stevens requested that the Board of Trustee members appointed to PPRTA and PPACG be re-appointed as requested by PPRTA and PPACG staff. This item will be added as 6A. **M/S Bratton/Pitrone to approve the additions of 5A and 6A to the agenda. All yea**

CONSENT AGENDA

- APPROVE BOARD OF TRUSTEES MINUTES: 12/01/09

- APPROVE BILLS DUE AND PAYABLE: \$16,551.03

M/S King/Worthey to approve the Consent Agenda as presented. All yea

CITIZEN'S INPUT – Resident Howard Price stated that he had reviewed the 2010 Budget and has several suggestions for the Board and staff to increase revenues. Price was requested to document these suggestions for the Board to review but preferred to discuss the subject at a future meeting. The Board will discuss revenue sustainability at the February 2, 2010 meeting.

RESOLUTION 2010-01 A RESOLUTION ADOPTING THE 2009 COLORADO MUNICIPAL RECORDS RETENTION SCHEDULE FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO M/S Bratton/Newberry to adopt Resolution 2010-01. All yea

REPORTS: **Marshal's** report was submitted into the record by Mayor Stevens. Ford was present and presented the department's annual call for service report for 2009. The Marshal also presented a memo addressing recommendations for increases to the code enforcement fee schedule for the Board's review. He was requested to review similar fine assessments from surrounding government entities i.e. Woodland Park, Manitou Springs.

Mayor Stevens: PPACG/PPRTA: No report. **Trustee Pitrone: Regional Building/Public Works Department:** No report requiring Board discussion or action.

DPW Director Robert McArthur's report was submitted into the record. McArthur submitted a department cost breakdown associated with park use and ice skating. An email correspondence was received from resident Patrick Jones recommending that the Board consider capitalizing on the ice skating as a potential revenue source. Jones suggested that the Fire District could be contacted to flood the ice on a regular basis during the prime ice skating months. **Trustee King: PPACG Alternate / TES Alternate Rep / Admin / Grant Research** – No report. **Trustee Useman: Manitou School District 14** – No report.

Trustee Worthey: GIS website - No report. **Urban Forestry:** No report.

Trustee Bratton: Trails Committee Meeting to be held on Thursday, January 7, 2010; 7:00 p.m. at the Mucky Duck Restaurant. **Trustee Newberry: Parks** – No report.

RE-APPOINTMENT TO PPRTA AND PPACG BOARD OF DIRECTORS - M/S Pitrone/Newberry to re-appoint Mayor Tyler S. C. Stevens and Mayor Protem Dick Bratton as Town representatives to the PPRTA; and Mayor Tyler S. C. Stevens and Robert King as Town representatives to the PPACG. All yea

OLD BUSINESS - No old business was brought before the Board of Trustees requiring discussion or action.

NEW BUSINESS - The clerk reminded the Board that Comcast representatives will be at the 1/19/10 meeting to discuss a cable franchise renewal. The clerk forwarded the franchise renewal agreement request to each Board member three weeks ago. The town attorney has reviewed the agreement. **Trustee Bratton** expressed a concern that the Town could receive a request to house a medical marijuana dispensary. Bratton stated that though governments cannot prohibit dispensaries, zoning codes can implement where such businesses can be placed. Bratton reported that other municipalities have enacted zoned codes for this use and recommended that the Planning Commission review zoning procedures already in place by other municipalities. **No other** new business was brought before the Board of Trustees requiring discussion or action.

CORRESPONDENCE: No correspondence was received requiring Board of Trustee discussion or action. **The meeting was adjourned at 8:47 p.m.**

Mayor Tyler S. C. Stevens

ATTEST: _____
Chris Frandina, Municipal Clerk