

**BOARD OF TRUSTEES  
TOWN OF GREEN MOUNTAIN FALLS  
MINUTES OF REGULAR MEETING – TUESDAY, SEPTEMBER 4, 2012**

**The Board of Trustees meeting was called to order by Mayor Worthey at 7:02 p.m.**

**ATTENDANCE:** Newberry - present Pitrone - present LoCascio - present  
Price - present Stevens - present

**ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA – Mayor** Worthey reported that a representative from Aspen Pointe, a Waldo Support group providing educational, emotional and behavioral support to the those affected by the Waldo Canyon Fire may attend this meeting. If they come in she will add the group to the agenda at that time. Worthey requested that #9 agenda item be taken off the agenda. **Trustee** Pitrone requested that the letter from the Ute Pass Community Building Association Building General Director, Sunde King be placed on the agenda as an action item and not under Correspondence. Mayor Worthey to add this request as Agenda Item #9. No other changes were requested. **M/S Newberry/Pitrone to approve the additions and deletions to the agenda as discussed. All yea**

**CONSENT AGENDA**

- APPROVAL OF MINUTES FROM 8/21/12
- APPROVE BILLS DUE AND PAYABLE FOR \$9,812.08
- ACCEPT PLANNING COMMISSION MINUTES 8/28/12 INTO THE RECORD

**M/S Pitrone/Newberry to approve the Consent Agenda as submitted. Pitrone, Newberry, Worthey, LoCascio, Price in favor; Stevens opposed.**

**PUBLIC COMMENT – None presented.**

**REQUEST FOR HOTEL AND RESTAURANT LIQUOR LICENSE RENEWAL MUCKY DUCK RESTAURANT AND CATERING, 10530 Ute Pass Avenue, Business Owner, Amily Beidelman-Almy.** The clerk presented the renewal application from the license holder and business owner. Marshal Bradley submitted a letter stating that the office had no knowledge of any violations that would prevent the establishment from receiving a liquor license renewal. **M/S Pitrone/Price to approve the Hotel and Restaurant Liquor License Renewal for The Mucky Duck Restaurant and Catering. All yea**

**PRESENTATION TO BOARD OF TRUSTEES ADDRESSING TOWN WEBSITE:** Trustee Howard Price; Cameron Thorne, Data Management & Business Intelligence Lead at Thomson Reuters Thorne gave a twenty five minute power point presentation addressing websites and the procedures to be considered in developing and funding a website. He will supply a copy of this presentation to the board members. Thorne noted that there are currently more than six sites that may be accessed for Green Mountain Falls information. He recommended that the Board outline a vision for the site based on who the Town wants to target and the financial abilities of the Town to support a site. Thorne addressed the current mission of the Economic Sustainability Committee to assist in the design, funding and and support a website that would be handed over to the Ute Pass Community Association next year. He recommended that two sites could be built and easily linked. He acknowledged the financial constraints of the Town budget and encouraged seeking assistance from private efforts. Thorne is not requesting action at this meeting but is recommending that there be a moratorium on the proliferation of websites until the Chamber site is completed. He recommended that one person could direct the development of both sites – a tourist/business oriented site and the municipal site. Thorne volunteered to coordinate the strategic development. Trustee Price pledged up to \$6,000 toward the building of the sites. Resident Billie Harwood pledged \$125 for the first year payment of the Town’s annual registration fee. Trustee Stevens encouraged working with the El Paso County IT staff who does not charge the Town for hosting the site. They have agreed to add links as necessary for improvement to the current government site. Mayo Worthey requested that this topic be placed on the next agenda.

**APPROVE FUNDING FOR FOUNTAIN AND CATAMOUNT CREEKS MITIGATION**

**PROJECT** – Trustee Ralph LoCascio and DPW Director, Robert McArthur has been pursuing funding through the local floodplain authority, Pikes Peak Regional Building to mitigate flooding on public land from upstream neighbors. PPRBD agreed to donate \$10,000 for a Catamount/Fountain Creek Mitigation Project. Prior flooding has uprooted trees, displaced boulders in the creeks and resulted in increased sedimentation being deposited in both creeks. The project is proposed to be completed in 2012.

**M/S Price/Pitrone to accept the funding from PPRBD for the purpose outlined. All yea**

**DISCUSSION OF BOARD OF TRUSTEE PROTOCOLS ADDRESSING BOARD POLICIES, MEETING PROTOCOL AND BOARD VALUES** - Trustee Newberry revised a draft of meeting protocols and board policies for member consideration. Copies of the revised edition were submitted to each member. Newberry excluded staff from these policies stating that staff are guided by adopted personnel policies. She also replaced Town with municipality. Newberry affirmed that the protocols were researched from those adopted by other municipalities and do not address the statutory obligations of board members outlined in elected officials materials from CML. Trustee Stevens had drafted a memo for board consideration on 11/11/11 addressing meeting procedures. He had requested that these procedures be incorporated into Newberry's draft. Stevens wanted the policies and values introduced by Newberry to be universal to other volunteer boards and staff and planning commission. Mayor Worthey requested that Board members review Newberry's revision for the next meeting.

**REQUEST FOR AN EXTENSION TO DISPLAY FUNDRAISING BANNER ON SALLIE BUSH COMMUNITY BUILDING** – Sunde King, General Director of the Community Building submitted a letter dated 8/27/12 requesting an extension of the time allocated by the Board to display the fundraising banner. **M/S Newberry/Pitrone based on the recommendation of the Planning Commission approve the request and extend for one year or sooner if the construction completion date is less than a year. All yea**

**DISCUSSION OF AFTER ACTION REVIEW ITEMS** – Mayor Worthey requested that the Board members choose any of the Issues Identified within the handout that they desired to discuss or address. Trustee Pitrone stated that he thought identification for the Board members was an issue to be addressed. Marshal Bradley will research sources where the board can obtain ID's so that they may stay or return to the community if an emergency is declared. Bradley is also researching why there are residents that did not get the Reverse 9-1-1 call even though they are registered on the site. Worthey felt that the telephone tree was an important issue and Trustee Newberry volunteered to work up a draft. Worthey recommended that the Board discuss the items on the Issue Identified Handout that would require financial resources.

Mayor Worthey reported that she obtained the Woodland Park Emergency Plan on a flash drive. She will give it to the Town Clerk for Board circulation. The Clerk has requested a copy of Manitou Springs' Emergency Response Plan for Board review.

**REPORTS:**

**Mayor's Report:** Mayor Worthey met with Clay Brown, the Town's DOLA representative. Notes from the meeting were submitted to each board member. Brown proposed holding a budget workshop to those interested. Worthey, Newberry will participate along with the town clerk and the Public Works director.

**Marshal's Department:** The Marshal's report was summarized by Marshal Bradley and entered into the record by Liaison Worthey. Trustee Pitrone requested that the report contain more detail on the calls for service, i.e. what type of activity is targeted within the calls for service.

**Trustee Liaison Pitrone**, Advisory Committee for Regional Building Dept.: No report.

**Public Works:** Rob McArthur's report was submitted into the record by Liaison Pitrone.

**Trustee Liaison Newberry**, Administration: The clerk's report was submitted into the record by Liaison Newberry.

**Trustee Liaison Stevens**, PPACG, PPRTA: No report.

**Trustee Liaison LoCascio**, Parks: No report.

**Trustee Liaison Price**, Business/Chamber: Price submitted a memo from the Colorado Enterprise Fund and ACCION addressing a loan product to be offered to fire impacted businesses. The Clerk mailed this information to area businesses.

**OTHER BUSINESS – Trustee Price** recommended that the Town become a member of the Ute Pass Triangle Chamber for \$25/year. The next Chamber meeting is on 9/12/12 at 6:30 p.m. at the Mucky Duck Restaurant. **M/S Pitrone/Stevens to approve the allocation of \$25.00 for the Chamber annual membership. All yea**

**MUNICIPAL CORRESPONDENCE – The** Board members and staff received invitations to the Annual CML District 4 Meeting. The City of Woodland Park is hosting the meeting and dinner to be held at Swiss Chalet Restaurant, September 24, 2012 from 4 to 8:00 p.m. **RVSP is needed by 9/14. No other** municipal correspondence was presented that required Board discussion or action.

**ADJOURNMENT -** Mayor Worthey adjourned the meeting at 8:53 p.m.

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Mayor Lorrie Worthey

**ATTEST:** \_\_\_\_\_  
Chris Frandina, Town Clerk