

**TOWN OF GREEN MOUNTAIN FALLS
BOARD OF TRUSTEES REGULAR MEETING
TUESDAY, SEPTEMBER 16, 2014 – 7:00 P.M.**

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Meeting called to order: @ 7:00 p.m.

Board Members Present: Trustee Stevens, Trustee Quinn, Trustee Ellis, Trustee Gardiner and Trustee Butts

Board Member(s) Absent: Mayor Worthey and Trustee Cook

Quorum Met: yes **Pledge of Allegiance** was recited.

2. ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA

Trustee Stevens added Friends of Green Mountain Falls Presentation – Robert King to New Business 6a
Trustee Stevens added Budget Revision to New Business 6b, moving Cirsa Insurance Renewal to 6c

3. CONSENT AGENDA

a. APPROVE BOARD OF TRUSTEES MINUTES FOR - SEPTEMBER 2, 2014

Correction to be made on agenda item 6d to state the board agreed to move forward with the process of interviewing for a part-time employee to assist the Public Works Department vs. approval of hiring part-time employee, as the minutes reflect.

b. REVISED BOARD OF TRUSTEES MINUTES FOR – APRIL 15, 2014

c. BILLS RUN AUGUST 20, 2014 – SEPTEMBER 16, 2014 \$160,705.33

M/S - Butts/Gardiner to approve agenda items 3b & 3c; all were in favor

4. PUBLIC INPUT – ITEMS NOT LISTED ON THE AGENDA

Public Comment Welcome, please limit comments to 3 minutes. If questions or requests are presented, they will be referred to a designated Trustee for further investigation.

William Alexander – made an announcement that there are 2 openings on the Planning Commission Committee. They meet twice a month during the Spring and Fall months and you need to be a resident of the community and a qualified elector. The commission is an advisory committee to the Board of Trustees regarding matters pertaining to land use and architectural permits. For more information regarding the responsibilities and/or to fill out an application, please contact the Town Clerk.

Mac Pitrone – person vandalizing the “Engage 4x4” sign is continuing to do so and wants the Board to keep an eye open for whoever this is.

5. OLD BUSINESS:

a. REVISED SPECIAL EVENT PERMIT – Town Attorney, Matt Krob

Matt reported the purpose of the special event permit is to ensure that there isn't a conflict between parties wanting to hold a special event on the same day; to state specific standards for how the condition of the property should look when event has ended; and to set forth an ordinance so that if property is not return as agreed upon, the cost for the town to restore area could be collected in Municipal Court. Mayor Pro Tem Stevens suggested this be tabled to next meeting to give the board members time to review the packets provided as examples from other area municipalities.

- b. TEAM RUBICON SERVICE PROJECT OCTOBER 11, 2014 – MAYOR WORTHEY & MIKE CULLINANE**
Mike Cullinane reported that everything is set for the project to start with the exception of the one needed “right of entry form and liability waiver.” There will be a team of 40 workers. The town is to provide a chipper and food. The team will provide all other material needed to complete the project.
- c. FIREWORKS DISCUSSION - NEW SITE OFFERED FOR JULY 4, 2015 – MAYOR WORTHEY**
Mayor Pro Tem Stevens reported (in the Mayor’s absence) that the property across Hwy 24 previously known as the ARC, has offered their property for us to use for the staging of the fireworks display. It was suggested to look into a laser light show in place of the fireworks to keep the event located in town vs. across the Hwy and to avoid any possible traffic hazards.

6. NEW BUSINESS

a. FRIENDS OF GREEN MOUNTAIN FALLS PRESENTATION – ROBERT KING

Mr. King gave a brief history of how this group was formed and what its purpose was. Mr. King was approached to obtain a grant through the State Historical Society for the restoration of the Gazebo. After proceeding to get the gazebo and the land it sits on, registered on the state historical record and two attempts to obtain a grant, one was eventually awarded. The group was awarded \$30,545 from the State Historical Society with matching funds totaling \$38,450 bringing the total budget to \$68,995. He reported that the Pikes Peak Community Foundation set up an account under the name of “Friends of Green Mountain Falls” and the foundation is the entity who handles all monies from the grant as well as, matching donations. They are a 501-C status, allowing those who make donations to get a tax credit. The foundation also processes any payment request submitted for expenses that are incurred during the restoration process. Mr. King reported that some of the grant money was returned to the funding source due to not meeting the stringent guidelines on the materials used to secure the foundation of the island the gazebo sits on. There were costs incurred that the grant did not cover, such as the pavers that individuals could purchase at varying sizes and costs to create a walkway around the perimeter of the gazebo.

b. BUDGET REVISION – MAYOR PRO TEM STEVENS

Due to the added funds from the DOLA Grant, Insurance reimbursement from the arson fire of the old town hall, and other donations given for the building of the new town hall project - the money received along with the expenses incurred need to be reflected in the current approved budget. The revised budget also reflects cost for the remainder of this year. Mayor Pro Tem Stevens suggested to the board that we move forward with what was presented as a working budget and at the next meeting, the board will go through a resolution process to approve the drafted budget numbers.

c. CIRSA INSURANCE RENEWAL – tabled to October 7, 2014 meeting

7. REPORTS –

Trustee Gardiner - reported that we need to check with the insurance company on coverage for the light show, fireworks or laser light show. Town Clerk to verify costs with insurance company and Trustee Gardiner will look into the feasibility of doing a laser light show.

Trustee Quinn - will be meeting with Regional Building Department on Wednesday, September 16th to follow up on the use tax process.

Trustee Ellis – reported on the Structure Committee meeting. He stated they will be looking at the liaison structure, the town administrator and un-incorporation. They will be looking at other towns of the same size as GMF to see what they have in place, what is working and what they would do differently.

Mayor Pro Tem Stevens – reported on the PPACG Budget and what was awarded in projects. He also stated the PPRTA is on the verge of finalizing the intergovernmental agreements.

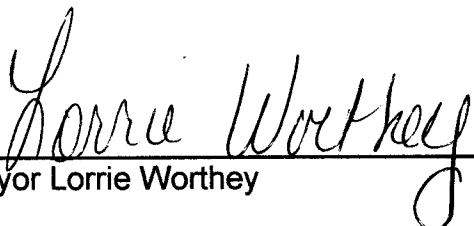
Town Attorney, Matt Krob – he is working on the easement issue pertaining to the 2” water line that is running across town property where the new town hall is built. CSU needs an easement before a CO will be issued.

Public Works Director, Michael Cullinane – See attached report.

8. MUNICIPAL CORRESPONDENCE - none

9. ANNOUNCEMENT OF EXECUTIVE SESSIONS IF NEEDED: In accordance with the Town Ordinances and the Colorado Open Meetings Act, the Board of Trustees' Open Session is to determine whether it will hold a Closed Executive Session. A Closed Executive Session may be held upon an affirmative vote of two-thirds of the quorum present. If consent to the closed Executive Session is not given, the items may be discussed in open session or withdrawn from consideration.

10. ADJOURNMENT @ 7:57 p.m.



Mayor Lorrie Worthey

ATTEST: 

Mary Duval, Town Clerk

Town of Green Mountain Falls maintenance report Sept. 13, 2014

1. Made welding repairs to backhoe front bucket to add wear plates.
2. Met with Roy Chaney of Manitou Springs pool to discuss pool winterizing. We determined that he will assist me in shutting down the pool in the next week or two. A special thanks for all the help he has provided.
3. I went to regional building and picked up the 323D John Deere skid steer that was donated to the town. Works great and I am already using it for many tasks.. Thank you again regional building for this wonderful donation.
4. I have been using the loader and new skid steer to fill in and repair roads through out the town.
5. The GMC plow truck/sander is ready except for the rubber cutting edges I will be using this year. I serviced the sanders engine and serviced the plows pump to prepare for the winter season.
6. I have made a inventory and organized all snow chains for the winter season.
7. Myself and Trustee Dave Cook have made up job qualifications for the part-time help that we will be hiring soon and will be advertising on the town website and possibly in local papers.
8. Myself and Trustee Dave Cook met with Sabrina Jones of Envirotech to discuss the best type of chemicals to treat our roads to prevent and stabilize erosion. We discussed many options that Envirotech provides . We also drove a multitude of our roads to show the variation in steepness and traffic volume.