

The Minutes are Provisional until approved by the Board at the next meeting on 10/15/13.

**BOARD OF TRUSTEES
TOWN OF GREEN MOUNTAIN FALLS
MINUTES OF REGULAR MEETING – TUESDAY, OCTOBER 1, 2013**

The Board of Trustees meeting was called to order by Mayor Worthey at 6:00 p.m.

ATTENDANCE: Newberry - present Pitrone - present LoCascio - present
Price - present Stevens - present Peterson - present

REQUEST FOR A CLOSED SESSION PURSUANT TO THE COLORADO OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF A PERSONNEL MATTER UNDER C.R.S. SECTION 24-6-402(2)(f) AND NOT INVOLVING: ANY SPECIFIC EMPLOYEES WHO HAVE REQUESTED DISCUSSION OF THE MATTER IN OPEN SESSION; ANY MEMBER OF THIS BODY OR ANY ELECTED OFFICIAL; THE APPOINTMENT OF ANY PERSON TO FILL AN OFFICE OF THIS BODY OR OF AN ELECTED OFFICIAL; OR PERSONNEL POLICIES THAT DO NOT REQUIRE THE DISCUSSION OF MATTERS PERSONAL TO PARTICULAR EMPLOYEES.

M/S Newberry/Pitrone to go into a Closed Session at 6:10 p.m. All ye

The Executive Session ended at 7:25 p.m. and the regular meeting was reconvened.

ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA – Trustee Newberry requested a revision to the Agenda based on the Board of Trustees discussion during the Executive Session. **M/S Newberry/Price to add as 4A, 4B and 4C to the agenda: A. Board Discussion to Commit to Town Manager Type of Government; B. Board Discussion Acknowledging that Public Works Director, Robert McArthur, is currently performing the job of a Town Manager, and Discuss Robert McArthur’s Appointment as Town Manager. C. Discussion to Pursue an IGA with the El Paso County Sheriff’s Department. Newberry, Price, Pitrone, LoCascio in favor; Peterson abstained; Stevens and Worthey opposed. Motion passes.**

CONSENT AGENDA

A. APPROVE BOARD OF TRUSTEES MINUTES FOR 9/17/13

B. BILLS RUN SEPTEMBER 16, 2013 THROUGH SEPTEMBER 27, 2013: \$28,777.24

C. ACCEPT PLANNING COMMISSION MINUTES OF 9/24/13 INTO THE RECORD

M/S Price/Peterson to approve the Consent Agenda as submitted. Price, Peterson, Worthey, Pitrone, LoCascio, Newberry in favor; Stevens opposed. Stevens stated that he feels the minutes are not reflective of the meetings and he does not favor bills being run prior to approval.

4A. BOARD DISCUSSION TO COMMIT TO TOWN MANAGER TYPE OF GOVERNMENT

Trustee Newberry summarized the presentations that have been made to the Board this year by Sam Mamet, CML Director, Tami Tanoue, Chief Legal Counsel for CIRSA and Clay Brown, DOLA Regional representative all highlighting the effectiveness of the Town having a manager. Several trustees have supported adding a manager but the discussions fell short because of financial constraints. Newberry feels the timing is right and the budget can be amenable to adding a manager’s position. She would like the Board to continue the research, receive public input but also to have a target date to make this change. Mayor Worthey favors the position and was supportive but felt more time and discussion was necessary. It was agreed to bring knowledgeable individuals to advise the board, discuss the benefits of this position and answer questions from the town citizens. The targeted date discussed to vote on this position was the first Board meeting in January 2014. Newberry will contact Sam Mamet and Clay Brown for their attendance at the next meeting.

M/S Newberry/Pitrone to pursue the research and development and public input for the position of Town Manager with the vote to be at the January 7, 2014 meeting. All yea

4B. BOARD DISCUSSION ACKNOWLEDGING THAT PUBLIC WORKS DIRECTOR, ROBERT MCARTHUR, IS CURRENTLY PERFORMING THE JOB OF A TOWN MANAGER, AND DISCUSSION TO APPOINT MCARTHUR AS TOWN MANAGER. Trustee Newberry withdrew this item at this time based on the Board's discussion under Agenda Item 4A.

4C. DISCUSSION TO PURSUE AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE TOWN OF GREEN MOUNTAIN FALLS AND THE EL PASO COUNTY SHERIFF'S DEPARTMENT Trustee Price stated he was encouraged to meet with the Sheriff Maketa after reading the presentation from Paul Eller, Division of Homeland Security to pursue IGA's with the neighboring counties and seek their assistance. Price and Trustee Newberry met with El Paso County Sheriff Terry Maketa to discuss the 2014 budget constraints for 2014. The Town will be hiring a new law firm, possibly a new auditor and at higher rates than previous years. The two trustees found the meeting very productive and gained information about the coverage that the Sheriff is required to supply to other municipal areas within the County. Maketa was very supportive of helping the town with law enforcement presence. The passage of 1A has made it possible for the El Paso County Sheriff to hire more staff and deputies. Maketa wants law enforcement presence in the Ute Pass. The sheriff's substation was closed in the mid-80's in Cascade. Maketa was encouraged by knowledge of the new Town Hall construction and the possibility of having some space in the building for a substation. With the threat of Ute Pass corridor flooding and Highway 24 closures over the next 4-5 years, Maketa would like area citizens to have the ability to contact a department staff member. Many issues were discussed about the ability of the Sheriff's Office assisting in the Town with more patrol coverage and possibly doing code enforcement if the Town requested it. With the number of questions from the Board and audience members, it was agreed to invite Sheriff Maketa to a Board meeting at his earliest convenience to present to the Board and citizens before any decisions could be made.

REVIEW OF AN APPLICATION REQUEST TO FILL PLANNING COMMISSION VACANCY - WILLIAM ALEXANDER, 10845 MYRTLE STREET M/S Pitrone/Newberry to accept the Planning Commission's recommendation and appoint Alexander to fill the vacated position. All yea

APPOINTMENTS TO THE TRAILS COMMITTEE – Trails Chairman, Dick Bratton referred to the submitted Trails Committee Minutes dated 9/13/13 which included a request for appointments. Brian Billow will vacate his seat on the Committee. Claudia Eley and Myrna Wey are stepping down. The Trails Committee is unanimously recommending that Mike Racette, Greg Pfander, and Jan Smith fill those vacancies. The Committee is recommending that Dick Bratton, Bob Krick and Richard Truesdell be appointed to another 2 year term. **M/S Pitrone/Stevens to appoint the committee members as recommended and submitted. All yea** Chairman Bratton also submitted a copy of the 2013 Volunteer Statistics. Trustee Stevens commended the Trails Committee for its significant presence in the Town and excellent representation.

DISCUSSION OF TIMELINE TO UPDATE THE TOWN'S EMERGENCY PREPAREDNESS PLAN – Trustees Stevens and Peterson and Mayor Worthey Trustee Peterson will be attending an El Paso County Commissioners Meeting on October 23, 2013 from 6:00 p.m. to 7:30 p.m. The Commissioners are inviting participants to join them and leadership from other

"Non-Colorado Springs" communities for discussion about what is happening around the County. At a previous Town meeting, Paul Eller, Division of Homeland Security recommended that the Town work with both counties on emergency preparedness plans and consider entering into IGA's especially with the town's limited financial resources. Peterson has suggested that the Town have an agenda item at the 23rd meeting addressing the timeline for El Paso County Emergency Preparedness Plan Update. Peterson would like to have the Town participate in the county update sessions to determine if the town could be included in the County plan or at the very least use sections of the County plan for the Town's update. Peterson will report back to the Board of Trustees.

PUBLIC INPUT - Items Not Listed on Agenda * Judy Wiedner, 6520 Spruce Street stated that she had taken a copy of the recall withdrawal letter to the El Paso County Election Department and met with Wayne Williams and Jeff Weston. Wiedner said she was told that the Election Department to date has not charged the Town for any services. **Vickie McKnight**, Joyland Church asked if there was a plan for the Marshal's Office building once they move into the new Town Hall next year. Trustee Pitrone said nothing official has been decided but it would probably be used as a storage area for the department.

REPORTS: Mayor's Report: Mayor Worthey reported that she had met the El Paso County IT staff and went on a tour of the IT facilities.

Trustee Liaison Pitrone, RBD/Public Works: Regional Building Department – No report from Regional Building Department. Robert McArthur's report was submitted into the record.

Trustee Liaison Newberry, Administration: September financials submitted including input of salaries through August; Copies submitted of new accounting system budget worksheets for review; Scope of work for attorney and auditor positions mailed out to four attorneys and three auditors. Town attorney, Lisa Tormoen Hickey placed the position opening with CML. Thirty-four noxious weed located letters were sent to property owners as identified by El Paso County Environmental and Developmental Division.

Trustee Liaison LoCascio, Parks: No additional report from the Public Works submittal.

Trustee Liaison Stevens, PPRTA, PPACG, and CDAB: No PPRTA or PPSCG meetings were held. CDAB – Board members are reviewing and prioritizing the grant submittals.

Trustee Liaison Peterson, Businesses, Triangle Chamber Commerce – Peterson reported that one of her primary interests in the update of the Emergency Plan was to secure that the Town's diverse residents and those with special needs are included and accounted for. She noted that October is Dwarfism Awareness Month and pointed out that there are children with dwarfism at the Everly facility.

Trustee Liaison Price, Marshal's Department: Marshal Bradley summarized his progress with Ute Pass Elementary School officials on emergency preparedness and evacuation procedures.

OTHER BUSINESS: The clerk submitted the 2014 Municipal Budget Calendar for review: The 2014 Municipal Budget will appear as a Regular Agenda Item on the remainder of the 2013 Board of Trustees Agendas: Tuesday, October 15, 2013, Tuesday, November 5, 2013, Tuesday, November 19, 2013, and Tuesday, December 3, 2013 for a Public Hearing to adopt the 2014 Municipal Budget and Certify the 2014 Mill Levy. Board of Trustees and Staff Budget Workshops: 6:30 P.M. Monday, October 21, 2013; 6:30 P.M. Monday, October 28, 2013; 6:30 P.M. Monday, November 4, 2013; and 6:30 P.M. Monday, November 18, 2013.

Mayor Worthey requested better communication between the Board members. She did not know the agenda was going to be revised and in the future would appreciate that type of information from the trustee requesting the agenda revision.

Trustee Pitrone noted the passing of Robert King’s wife, Elizabeth King last month. Robert was on the Board for 8 years. The King’s family relationship with the Town spans over 50 years. **No other** business was presented.

CORRESPONDENCE – A letter from the Town’s law firm, Alpern Myers Stuart LLC was received stating that legal counsel for the Town will end on 12/31/13.

A response to the Town’s request for legal counsel was received from Hayes, Phillips, Hoffman & Carberry, P.C. from Denver, Colorado. Each Board member received a copy of the response to include resumes. **No other** correspondence was received.

There being no further business, Mayor Worthey adjourned the meeting at 9:10 p.m.

Mayor Lorrie Worthey

ATTEST: _____
Chris Frandina, Town Clerk