

**BOARD OF TRUSTEES  
TOWN OF GREEN MOUNTAIN FALLS  
MINUTES OF REGULAR MEETING – TUESDAY, OCTOBER 2, 2012**

The Board of Trustees meeting was called to order by Mayor Worthey at 7:03 p.m.

**ATTENDANCE:** Newberry - present Pitrone - present LoCascio - present  
Price - present Stevens - present

**ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA** – Trustee Price requested that the Town website agenda item be tabled until 10/16/12; Mayor Worthey requested tabling the Economic Sustainability Report; the After Action Review: Telephone Tree Discussion until 10/16/12 and to add Discussion of Live Streaming as #10. **M/S Newberry/Pitrone to approve the amendments to the agenda. All yea.**

**CONSENT AGENDA**

- APPROVE BOARD OF TRUSTEES MINUTES FROM 9/4/12 & 9/18/12
- APPROVE BILLS DUE AND PAYABLE FOR \$35,937.11
- ACCEPT PLANNING COMMISSION MINUTES 9/11/12 & 9/25/12 INTO THE RECORD

**M/S Newberry/Pitrone to approve the Consent Agenda as submitted. Newberry, Pitrone, Worthey, LoCascio in favor; Stevens opposed. Motion passes.**

Mayor Worthey closed the regular meeting and opened the Public Hearing at 7:10 p.m.

**PUBLIC HEARING: REQUEST FOR SPECIAL USE TO OPERATE A VACATION RENTAL BY OWNER – 11150 FALLS AVENUE, PROPERTY MANAGER, JUDY SUTTON, SUTTON INC. Property Owners, Margaret and Michael Frey** Judy Sutton was not able to be present. Trustee Pitrone requested that the Board continue with the public hearing process based on the Planning Commission’s Public Hearing findings and positive responses received by the neighbors. The intent is to seasonally rent the cabin, maximum occupancy two to four people. There is off street parking for two vehicles. The Frey’s own property directly across the street at 11155 Falls Avenue. If additional parking is necessary, that property can be used. Sutton provided a list of renter guidelines to be posted at the cabin. The site was posted with a Public Hearing Notice and five informational packets sent to neighbors within 100’ of the property lines. Five letters in favor of granting a special use were received.

There being no further comments from the petitioner, audience or Board members, the Public Hearing was closed at 7:14 p.m.

The Board reviewed the Public Hearing findings from the Planning Commission: the petition conforms to the requirements of the zoning ordinances; use conforms with zoning requirements; neighboring land uses are compatible with the contemplated use; the use will not result in undue traffic congestion or traffic hazards; the use will not result in over sensitive use of the land; revenues will be generated with the collection of the lodging and sales taxes. Local businesses and town amenities will be promoted.

**M/S Price/LoCascio to concur with the findings of the Planning Commission and accept the recommendation to approve the Special Use request at 11150 Falls Avenue. All yea**

**ASPEN POINTE , A Waldo Support Team:** Barbara Bridgmon was not able to be present.

**PUBLIC COMMENT – Items Not Listed on Agenda** Ken Nord, Green Mountain Falls resident and business owner stated that he was not supportive of the board members who left the council table on 9/18/12. Nord felt that a Board vote was not necessary as any citizen could live stream meetings without Board approval. Mayor Worthey stated that this item would be discussed later on in the meeting as Agenda Item #10. **Chipita Park resident Sue Meals**

was present to inform the Board and audience members of a group being formed, Ute Pass Unites for Flood Recovery. Meals is the Division Leader for the group to get recovery assistance. Meals reported that the group is being organized by drainage areas and she will email Mayor Worthey with further information. **Ken Nord, Green Mountain Falls** resident and business owner stated that he was not supportive of the board members who left the council table on 9/18/12. Nord felt that Board approval was not necessary for any citizen to live stream meetings. Mayor Worthey stated that this item was on the agenda to be discussed under Agenda Item #10. **Mr. & Mrs. Jim Hilbert** and their two daughters came into the meeting after Public Comment was closed. Mayor Worthey requested that they be allowed to give their public comments. The Hilbert's live in the townhomes on Green Mountain Falls Road and frequently witness cars not stopping for the school buses as they pick up and drop off the children. Daughter Estella goes to Ute Pass Elementary and submitted a letter summarizing what she witnesses and her concerns for children's safety. Hilbert requested that signs be added at each end of Green Mountain Falls stating "School Bus Stop Ahead". He reported that the State will provide the signs free of charge and he will forward the information to Mayor Worthey. He also encouraged the unincorporated areas of Chipita Park and Cascade to be asked to do the same as he sees this problem in those areas as well. Marshal Bradley was commended for his efforts in following the school buses as often as his schedule permits. It has been effective. The installation of crosswalks was discussed and in the consensus based on input from the Marshal, signs will be obtained and posted. Trustee Pitrone recommended that the Marshal's Office organize a student meeting to promote student awareness about bus stop safety. He feels student education could be part of a fix. Mayor Worthey will also be meeting with the elementary school principal.

**DISCUSSION/REVIEW OF 2013 BUDGET CALENDAR** – The Town clerk presented a budget calendar for review. The Board members made changes to the workshop dates and times based on availability. The revised calendar was accepted.

The 2013 municipal budget will appear as a regular agenda item on:

Tuesday, October 2, 2012	Tuesday, November 6, 2012
Tuesday, October 16, 2012	Tuesday, November 20, 2012

The Public Hearing to adopt the 2013 Municipal Budget and certify the 2013 mill levy will be Tuesday, December 4, 2012.

The Budget Workshops will be at 6:30 p.m. on Monday, October 15, 2012, Monday, October 22, 2012, Monday, November 5, 2012 and Monday, November 12, 2012.

**DISCUSSION/REVIEW OF APPLICATIONS RECEIVED TO FILL BOARD OF TRUSTEE VACANCY** Three applications were returned by the Tuesday, September 18, 2012 deadline. Michael Butts, David Cook and Margaret Peterson submitted applications to fill Scott Useman's vacancy. The trustees set Tuesday, November 6, 2012 for the candidate interviews. Trustees will compile a list of questions to be asked of each applicant.

**DISCUSSION OF LIVE STREAMING BOARD OF TRUSTEES MEETINGS – Joyland Church Pastor, Larry McKnight** requested to provide clarification on who was actually doing the live streaming and the board members concern with the commercials and editing. McKnight stated that he made an offer not a request to Mayor Worthey in July to live stream town meetings which she accepted. The Church had acquired the equipment and one of their board members had the technical knowledge and volunteered the service. McKnight stated that the commercials were there only because the service was free and commercials were part and parcel of a free service. He said that the streaming had never been edited but the internet

signal needed to be improved and at times the signal was lost. Trustee Price thanked McKnight for this clarification. He is in favor of live streaming but would have liked the board to be addressed concerning the church's offer. Discussion ensued on the Town's ability to provide live streaming at a new town hall with the inclusion of the necessary technology and budget. Property owner Billie Harwood contacted the mayor through an email offering a \$1,000 donation to cover costs of live streaming. Harwood has a residence in Texas and Green Mountain Falls and enjoys following the meetings. Resident Nancy Cowan sent a letter supporting live streaming the meetings. Residents, Ken Nord and Michael Lohman stated that every citizen has the right to live stream or record without board approval. The consensus of the board members was to adopt a policy that sets guidelines to public recording of and at meetings. The town attorney copied the members on a policy from Pagosa Springs, Colorado. One concern was to insure that no recording of a meeting taken by a member of the public including the media be considered an official record of a meeting. Trustees LoCascio and Price stated that the approved and posted minutes are the official record of a meeting. Trustee Newberry volunteered to draft a resolution for the next meeting for the Board to review.

**BOARD OF TRUSTEES PROTOCOLS ADDRESSING BOARD POLICIES, MEETING**

**PROTOCOL AND BOARD VALUES** - Trustee Newberry emailed all board members the final revised copy with the requested corrections. This item was first discussed during the 8/21/12 Board meeting. The trustees indicated they were ready to vote on the submittal and thanked Trustee Newberry for her research. **M/S Price/LoCascio to approve as written. Price, LoCascio, Worthey, Pitrone, Newberry in favor; Stevens opposed. All ye**

**SELECTION PROCESS FOR ANNUAL AUDIT** – Trustee Stevens requested that Mayor Worthey add this item on the agenda in an email dated 9/14. Stevens stated that the Town had used the same company for years and given the unusual circumstances of the Town Hall fire and Waldo Canyon fire this year, it would be particularly important to have a fresh set of audit eyes reviewing our town finances. Trustee Pitrone said that he did not think it was a negative remaining with a company that had provided a good service for years. Trustee Price asked if the State had ever had a negative report on any of the audits Hoelting submitted to them on behalf of the town over the years. Trustee Newberry stated that in light of all that has happened in the past year, she would recommend staying with the current auditor. She is not opposed to putting the service out to bid in the future but this company had provided a large degree of assistance since the records destruction and rebuilding and is assisting in general ledger reconciliation with the CIRSA billings. The clerk researched and received information that several municipalities retained their auditors for many years. **M/S Pitrone/LoCascio to continue working with Hoelting & Company for the town audits. Pitrone, LoCascio, Newberry, Worthey, Price in favor; Stevens opposed. Motion passes.**

**REPORTS: Mayor's Report:** Marshal Bradley submitted an example of ID badges for the board members to consider. The board gave their approval for Worthey to explore prices on having these ID's made up. **Marshal's Department:** Marshal Bradley's report was submitted into the record. Bradley submitted radio bids for Board review. He continues to pursue funding sources to acquire a mobile unit for the department. Bradley reported that in Deputy Torres' absence, he is moving Reserve Officer Susan Barnes to the part time position. He stated that Barnes has to finish her field training with him but has consented to take the part time position. Bradley anticipates Torres returning to his position after the first of the year. Bradley stated that Barnes understands that she will return to the reserve position upon Torres' return. The Board recommended that Bradley put that in writing.

**Trustee Liaison Pitrone,** Advisory Committee Regional Building Department: No report.

**Public Works:** Robert McArthur's report was submitted into the record.

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**Trustee Liaison Newberry**, Administration: No report.

**Trustee Liaison LoCascio**, Parks: No report.

**Trustee Liaison Stevens**, PPTRA, PPACG, CDAB: Stevens reported on the PPACG meeting. No action was requested from the Board.

**OTHER BUSINESS** – The Town received a donation of three cherrywood desks and book cases for Town Hall from Attorney Michael Berniger. Resident and Community Building Association representative, Sunde King was instrumental in the Town receiving these items.

**CORRESPONDENCE:** A Map Revision Floodway Determination letter was received from FEMA dated 9/18/12 for portions of property owned by Donna Everly on El Paso Trail, Lots 1 and 2, Block 59, Ninth Addition to Green Mountain Falls. The letter states that the structure at 10790 El Paso Trail has been removed from the Special Flood Hazard Area.

**Mayor Worthey adjourned the meeting at 9:07 p.m.**

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Mayor Lorrie Worthey

**ATTEST:** \_\_\_\_\_  
Chris Frandina, Town Clerk