

**BOARD OF TRUSTEES
TOWN OF GREEN MOUNTAIN FALLS
MINUTES OF REGULAR MEETING - TUESDAY, DECEMBER 7, 2010**

The meeting was called to order at 7:00 p.m. by Mayor Tyler S. C. Stevens.

ATTENDANCE: Pitrone present Useman present King present 7:06 p.m.
Bratton present Newberry present Worthey present 7:06 p.m.

ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA - No changes were presented.

PUBLIC INPUT - Items Not Listed on Agenda * - No input received.

**CONSENT AGENDA - APPROVE BOARD OF TRUSTEES MINUTES 11/16/10
- ACCEPT INTO RECORD PLANNING COMMISSION MINUTES
FROM 11/23/10**

M/S Bratton/Pitrone to call out the Bills Due and Payable and approve the other two items on the consent agenda. All yea

APPROVE BILLS DUE AND PAYABLE FOR \$11,607.25 Trustee Bratton requested clarification on the \$1,755.00 paid to Pikes Peak Community Fund. Clerk explained that was a 3% fee charged by PPCF for their payment of the DOLA El Paso Avenue Bridge Repair invoices. This fee was paid from the Town's required project share of \$6,500.00.

M/S Bratton/Pitrone to approve the Bills Due as presented. All yea

INTRODUCTION OF PART-TIME OFFICER, ALEX BANOVZ AND RESERVE

OFFICER, NOEL PETERSON - Marshal Randy Ford introduced these two officers who gave a summary of their law enforcement career experience and current positions. Later this month, Alex Banovz will be sworn in as a part time deputy and Peterson will be sworn in as a Reserve Officer. The Board members welcomed the officers into the department.

CURRENT GREEN MOUNTAIN FALLS POPULATION COUNT WITH STATE

DEMOGRAPHER ANALYST, EDDIE HUNSINGER The Town received Estimates of Population and Households by County and Municipality from the State Demography Office that showed a 20% decrease in the Town's population for 2009. Trustee Bratton tracks the Town's population and he brought the decrease in population information to the Board. Eddie Hunsinger was subsequently invited to explain the drop which the Trustees feel is in error. Hunsinger explained the methodology used to calculate annual totals. He discussed IRS migration data, housing construction data and the County boundary and Annexation Survey. Hunsinger stated that the Demographer's Office was notified that there were 30 units de-annexed from the town by El Paso County. This information caused much confusion and Hunsinger was requested to research where those units may be. It was the general consensus that this information was incorrect. The Town relies on correct figures for receipt of the Conservation Trust Funds. This 20% reduction in count may reduce the CTF revenues in 2011 by more than \$1,400. The Town challenged population numbers in 2000 and the challenge was accepted. On 11/7/2001, the Conservation Trust Fund (CTF) Administrator contacted the Town stating that the population figures CTF uses would be increased from 773 to 844. The population figures that are used by DOLA for the Town's receipt of quarterly CTF distribution has continually increased over the years and has been 965 for three years. Hunsinger is showing a 2009 population total of 789. The Board feels the only solution is to once again perform a canvass of houses to get year round population. Board members were concerned that other revenue sources may be affected due to the decrease in population

totals. Mayor Stevens stated that the RTA uses decennial census data which would not be changed until 2012. Hunsinger stated that the 2009 total count cannot be corrected at this time-the challenge period ended in August. Hunsinger said the Town had been contacted with the population totals earlier this spring but the email address used was not one anyone recognized. The Board members will pursue this with the Demographer's Office for an equitable solution. Hunsinger will supply answers to several questions and clarifications that were requested.

REQUEST FOR TOWN OF GREEN MOUNTAIN FALLS SUPPORT FOR A FHA POWER SAVER LOAN PROGRAM GRANT APPLICATION - Green Cities Coalition

Representative, Scott Harvey was present to introduce and discuss a new Energy Efficiency and Renewable Energy Financing Program being rolled out by the Department of Energy, HUD and FHA. The program benefits would be: local jobs, especially in construction trades, local lenders (must be FHA Title I approved), business development, sales tax revenues, federally insured loans for energy efficiency and renewable energy and energy savings for many normally unable to qualify for loans. This program was announced November 10, 2010. Green Cities Coalition is seeking Pikes Peak area support in the form of resolutions to include in the grant application to be filed the end of December. This is a pilot program for 2 years with \$25,000,000 initial funding to select a list of communities. FHA desires that this grow to a \$300M\$ program. Program features for homeowners are: up to \$25,000 for 15 year term energy efficiency projects to include windows, insulation, heating systems, etc.; 20 year term for renewable energy projects such as photovoltaic, geothermal, wind, etc. Applicants must be single family only, no manufactured homes, condos, non-owner occupied, multi-family, or second homes. Harvey explained that this is federal stimulus money. While Trustee Worthey supported energy efficiency, energy savings for the community and renewable energy, he had reservations about the federal side of the money. He is concerned about government consistently increasing the budget deficit for future populations and questioned "when do we stand up and stop accepting the damages being incurred". Trustees Pitrone and Bratton supported the program and stated that the Board needs to keep its ear to the ground for any programs that may assist our citizens. Pitrone felt that the money is going to be available and the town residents should be able to tap into it.

RESOLUTION 2010-12 A RESOLUTION IN SUPPORT OF AN APPLICATION TO THE FHA POWER SAVER LOAN PROGRAM M/S Bratton/Pitrone to approve

Resolution 2010-12. Bratton, Pitrone, Stevens, Newberry, Useman, King in favor; Worthey opposed. Motion passes. Trustee Worthey stated again that his opposition is not for energy savings programs but for the reasons he stated during the grant program discussion.

2010 DOLA SUSTAINABILITY MINI-GRANT - PPACG Military Impact Planner, Joe Hanke was present with a letter of Intent to Participate in the 2010 DOLA Sustainability Mini-Grant Program for the Mayor to sign. Hanke had made a presentation and received Board approval to proceed with the grant application and to authorize the Mayor to sign any necessary documents that were necessary at the 11/16/10 Board meeting. Robert MacDonald, Executive Director of PPACG signed the document acknowledging that the grant has been budgeted and appropriated by PPACG and that PPACG agrees to work with the Town to execute the tasks outlined in the scope of work.

The Public Hearing was called to order by Mayor Stevens at 8:26 p.m.

PUBLIC HEARING FOR 2011 MUNICIPAL BUDGET - The 2011 budget presented is for \$456,221.00 in projected revenues and expenditures.

Estimated Expenditures:

GENERAL FUND

General Government

General/Administrative/Legislative/Legal
Salary/Benefits/Operations 97,119.00

Judicial

Salaries/Benefits/Operations 7,450.00

Public Safety/Police

Salary/Benefits/Operations 112,331.00

Public Works/Maintenance/Salary

Lease Purchases/Benefits/Operations 174,105.00

Open Space and Recreation

Parks/Forestry/Salary/Benefits/Operations 40,889.00

Pool/Salary/Benefits/Operations 24,327.00

TOTAL GENERAL FUND EXPENDITURES 456,221.00

Estimated revenues:

GENERAL FUND

General Property Tax Levy 133,226.00

3% Sales Tax/3%Use Tax Auto & Construction 95,050.00

Franchise fees and telephone occupation tax 44,600.00

State Highway Users fees and County Road
& Bridge Assessment 28,700.00

Rural Transportation Authority Funds (RTA) 35,699.00

From other revenue sources:

Business Licenses, liquor licenses, 2% lodging tax,
court fines, animal licenses, planning fees
Specific ownership tax, motor vehicle and vehicle
Registration fees, municipal pool revenues 118,946.00

TOTAL GENERAL FUND REVENUES 456,221.00

NON-EMERGENCY RESERVE FUNDS OTHER THAN THE GENERAL OPERATING FUND

Contingency Reserve 15,414.00

Parks Fund 923.00

Arbor Day Fund 3,072.00

EMERGENCY RESERVE FUNDS OTHER THAN THE GENERAL OPERATING FUND

Tabor Amendment Reserve 13,687.00

The 2011 budget projections are increased slightly from the 2010 budget adoption (\$444,713.00) due to a projected increase in property tax revenues, electric franchise revenues, and an increase in Highway User collection. The 2011 figures reflect a 2% salary increase. The Town Clerk is requesting \$2,800 for capital outlay to upgrade accounting software from the Town's software service provider. Administration was able to propose capital outlay improvements due to the 2010 completion of the 2-year pool capital outlay project completion freeing up \$3,100. Public Works Director, Rob McArthur is researching the purchase of a used Caterpillar grader to replace the 1978 John Deere grader. The John Deere is currently in running condition but replacement parts cannot be located. McArthur is projecting a lease purchase with an approximate 5 year annual payment of \$9,500.00. The Marshal's budget reflects a change from two full time deputies to one full time and two part time deputies. Marshal Ford will continue in a part time position as he has been since April 2010. Trustee Pitrone noted that on the Marshal's budget there is a considerable increase to the Contingency Fund contribution. The clerk explained that it may be necessary for the Marshal to require contingency funds at the end of the budget year. The department may be over in part time deputy payroll by \$4,500-\$5,000. Marshal Ford replied that he had been counting on receiving some grant money to supplement his department salaries. He applied for over 6 grants in 2010. In 2009, he did receive grants that covered part time deputy salaries. The initial 2010 budget amount for part time deputy salary was approximately \$3,000. In April 2010, he met with Mayor Stevens and his staff and shifted the budgeted salaries for the department. He reduced the salary line item for the Marshal by cutting his position to part time. Deputy Soyka was moved from a part time deputy to full time. John Amundson was in a full time position. Approximately \$8,600 was available to add to part time deputies' salary along with \$8,700 received in grants and department donations. Ford stated that he had received information that he had been awarded a Wal-Mart grant but did not know the amount. Trustee Pitrone stated that the policy is for the Board to be advised if contingency funds were to be needed for a department and the Board decides allocation. Mayor Stevens requested that the department head prepare a request to the Board of the necessity for Contingency Funds.

The current mill levy remains at 14.588 mills. Trustee Bratton noted that the levy has not been changed in over 25 years. The overall consensus was that the DOLA Grant is coming at a very opportune time. It is essential to find the means to increase revenues to sustain the level of services necessary for the future of the community. Resident Howard Price felt the continued lack of essential funding is dire. Trustee Pitrone feels that Town residents will support a mill levy increase.

There being no further comments from the Board, staff or audience members, the Public Hearing was closed at 9:09 p.m.

**RESOLUTION 2010-14 (A) CERTIFY THE MILL LEVY FOR 2011 AT 14.588 MILLS
RESOLUTION 2010-14 (B) ADOPT THE 2011 MUNICIPAL BUDGET FOR \$456,221.00
RESOLUTION 2010-14 (C) APPROPRIATE FUNDS FOR 2011 BUDGET
RESOLUTION 2010-14 (D) BUDGET AMENDMENTS AND TRANSFERS
M/S Bratton/Newberry to adopt Resolutions 2010-14 A through D. All yea**

REPORTS - The Marshal's Department report was entered into the record by the Mayor after summation by Marshal Ford.

Mayor Stevens: PPACG/PPRTA - No report requiring Board discussion or action at this time.

Trustee Pitrone: Regional Building - No report.

Public Works Department: DPW Director - McArthur reported that the repairs to El Paso Avenue have been completed. The financial reconciliation was finalized with DOLA.

Trustee King: PPACG Alternate / TES Alternate Rep / Admin - No report. The Town Clerk submitted the November financial packet to Board members and staff. Clerk reported that the Gazebo and Land Company Building were decorated for Christmas by citizen volunteers.

Trustee Useman: Manitou School District 14 – No report.

Trustee Worthey: GIS website - No report. **Urban Forestry** - No report.

Trustee Bratton: Trails - The Trails Committee will meet on 1/06/11 at 6:00 p.m. at the Mucky Duck. Open meeting; everyone is invited. The committee is working on the re-opening of the Ute Indian Trail.

Trustee Newberry: Parks - No report.

OLD BUSINESS - Trustee Bratton referred to the 11/19 CML Newsletter addressing the statewide election results for medical marijuana. Bratton stated that 25 municipalities rejected retail outlets in their communities. The Town has a moratorium in place through July 1st. Bratton recommended that the Board bring the subject back to the table and possibly discuss a special election to reject medical marijuana outlets. The Town Attorney will be contacted.

NEW BUSINESS - **No new** business was received that required Board discussion or action.

CORRESPONDENCE - **No correspondence** was received that required Board discussion or action.

The meeting was adjourned at 9:20 p.m.

Mayor Tyler S. C. Stevens

ATTEST: _____
Chris Frandina, Municipal Clerk