

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
MINUTES OF REGULAR MEETING - TUESDAY, FEBRUARY 10, 2009**

The meeting was called to order by Chairman Kosley at 6:02 p.m.

ATTENDANCE: Turnbull - present Lowndes, Patty - absent
Lowndes, John - present Hall - present

APPROVE MINUTES FROM JANUARY 13, 2009 M/S Kosley/Lowndes, John. All yea

Site visits for the items on the agenda were performed by Commissioner Hall and the Town Clerk.

LETTER OF INTENT FOR SPECIAL USE TO OPERATE A VACATION RENTAL - 10750 Grandview Avenue; Property Owner, Cecelia Bruner; Property Manager, Maggie Dunten, Property Management Specialists

LETTER OF INTENT FOR SPECIAL USE TO OPERATE A VACATION RENTAL - 6715 Boulder Street; Property Owner, Becky Petka and Kurt Riggle; Property Manager, Maggie Dunten, Property Management Specialists

LETTER OF INTENT FOR SPECIAL USE TO OPERATE A VACATION RENTAL - 7140 Maple Street; Property Owner, Shelley Theis

LETTER OF INTENT FOR SPECIAL USE TO OPERATE A VACATION RENTAL - 6819 Douglas Place; Property Owner, Sara Earnest

The commissioners addressed these four requests outlined in the letters of intent together and spoke to all the property managers and property owners present. Commissioner Kosley reviewed the special use procedures and requested that each petitioner present an operating/procedural manual for review at the public hearing. Kosley noted that special uses have worked well in the community for over twenty years and have provided an additional source of revenue to sales tax, lodging taxes and local retail establishments. The Clerk was requested to set public hearings for these four requests for Tuesday, March 10, 2009 at 6:00 p.m. before the Planning Commission and for Tuesday, March 17, 2009 at 7:00 p.m. before the Board of Trustees. Notice of the request for special use will be sent to property owners within 100' of the petitioner's property.

REQUEST TO VACATE INTERIOR LOT LINES – Property Owner, Howard Price, 6565 Grant Street Price has two requests for vacation. He lives at 6555 Grant Street on lots 15 through 18 inclusive. He recently purchased lot 19, Block 54 and would like to vacate the interior lot line between lot 19 and the previously vacated lot 18. Price also recently purchased Lots 16, 17 and 18 in Block 55 on Grant Street. There is a garage on the location addressed as 6590 Grant Street. Price is requesting interior lot line vacations between 16 and 17 and 17 and 18. **M/S Kosley/Lowndes to recommend approval of the interior lot line requests to the Board of Trustees and the Town Clerk to prepare the necessary administrative resolutions for the Board of Trustees. All yea**

NEW BUSINESS - The commissioners were presented a copy for their review of the Scope of Work for a \$400,000 DOW Gazebo Lake grant being prepared for submittal by DPW Director Robert McArthur. The grant entails extensive dredging of the lake, over 200' of wall replacement at the east end of the lake, and erosion mitigation in the form of catch basins at several key points in Town to prevent sedimentation from entering the lake on a regular basis.

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If the grant is awarded, the Planning Commission will be reviewing drawings for a fishing pier/and new town elevation sign. McArthur will be giving a detailed presentation at the February 17, 2009 Board meeting. Submittal date is February 27, 2009. **No other** business requiring discussion or action from the commissioners was received.

CORRESPONDENCE - Commissioner Patty Lowndes sent an email to the Town Clerk that she will be resigning from the Planning Commission. Patty came on the commission as an alternate in January 2006 and became a full time commissioner in June 2007. It was with regret and best regards for a job well done that Commissioner Kosley accepted her resignation. **There was** no correspondence that required discussion or action from the commissioners.

At this point, Chairman Kosley called an informal session with the commissioners and Woodland Park Planning Director, Sally Riley. Riley is donating her time and expertise for a question and answer session that will address several updates for the Town's grading, subdivision and hillside overlay codes.

The meeting was adjourned at 7:58 p.m.

ATTEST: 
Chris Frandina, Municipal Clerk/Treasurer

Chairman David Kosley