

WORKSHOP: The Planning Commission held a workshop which began at 6:00 p.m. to discuss, plan and research potential sites for a Town Hall building. The Commission will hold these workshops at 6:00 p.m. prior to each Planning meeting for the next two months. Workshops are open meetings.

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
MINUTES OF REGULAR MEETING - TUESDAY, AUGUST 14, 2012**

The meeting was called to order at 6:45 p.m. by Chairman Dave Kosley

Attendance: Lowndes - present Thorne - present
 Krall - present LoCascio - present

APPROVE MINUTES FROM JULY 24, 2012 M/S Thorne/LoCascio to approve the minutes as submitted. All yea

The Commissioners left the Town Hall to perform a site visit for the item on the agenda and returned at 7:02 p.m.

REQUEST FOR A FENCE PERMIT – 10835 Hondo Avenue; Diane McGee, Property Owner This item will be tabled until the August 28, 2012 meeting. The property owner acknowledged that a portion of fence and several posts have been installed on what she believed to be her property line. McGee is having a survey done on 8/21/12. McGee has copies of the Municipal Code addressing fences and the application for a fence permit. She will produce a complete submittal by 8/23/12. The commissioners observed that the portion of fence installed is also not in compliance with the maximum 6’ height requirements. While performing the site visit, the commissioners were asked about the municipal code addressing banners. They noted that along with initiating a non-code compliance fence, banners had been placed along the property line. Commissioners stated that banners are prohibited unless they are used for special community-sponsored events. **M/S Krall/LoCascio to table request for a fence permit until 8/28/12. All yea**

OTHER BUSINESS: The clerk was requested to send a letter to the owner of 6875 Hotel Street, Kathleen Wilson, notifying the owner to remove a prohibited sign at the property. There was unanimous consensus of the commissioners that the sign did not comply with any provisions contained within Green Mountain Falls Municipal Code, Article IV, and Signs. The sign code establishes criteria, standards and limits on signing in order to preserve and enhance the natural beauty of the town. The provisions of the code are intended to encourage signs that reduce distraction and confusion to motorists and pedestrians, promote and encourage attractive commercial areas, and promote preservation of visual open space which constitutes a primary public resource of economic, social and aesthetic value. **No other** business was presented that required Planning Commission discussion or action.

CORRESPONDENCE: No correspondence was received that required Commission discussion or action.

The meeting was adjourned at 7:15 p.m.

ATTEST: _____
Chris Frandina, Town Clerk/Treasurer

David Kosley, Chairman