

RESOLUTION 2014-05

A RESOLUTION RE-ASSERTING THE AUTHORITY OF THE BOARD OF TRUSTEES WITH REGARD TO THE TOWN OF GREEN MOUNTAIN FALLS

WHEREAS, the Board of Trustees deems there is a lack of understanding as to the roles and responsibilities of the Board of Trustees; and

WHEREAS, although the duties and responsibilities of the Town Board of Trustees are defined in Article II, Section 2-21 of the Town Municipal Code, provisions of our municipal Code are not commonly known by the general public, local residents, staff, and others; and

WHEREAS, the title "Town Trustee" (BoT) is common, it may not be recognized by some as a member of the governing body of the municipality, and similar to "City/Town Council member"; and

WHEREAS, over time some responsibilities, duties and authorities, have been delegated to or assumed by others, and this board of Trustees wishes to re-establish the Town of Green Mountain Falls Board of Trustees as the governing body for the municipality; and

WHEREAS, the Town Board of Trustees wishes to re-assert its' authority over the municipal government for ease of communication, coordination, efficiency, and effectiveness.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

THAT the Board of Trustees for the Town of Green Mountain Falls, Colorado

1. re-affirms the Board of Trustees Job Description dated May 2007; and
2. authorizes the discontinuation of all prior delegated authorities to committees, individuals, positions, other bodies; and require a new request and justification for delegated authorities by any who wish to act on behalf of the Board of Trustees; and
3. authorizes Trustee Liaisons work with the heads of the town's departments to ensure access to records, data, facilities and vehicles for archival, inventory, and review and any other appropriate purpose; and

4. respectfully request department heads to provide the BoT with updates on each of their departments at the next regularly scheduled BoT meeting which shall include: a) status of the year to date budget, b) departmental goals and projects for 2014, c) staffing including job descriptions, hours worked, tenure, compensation and benefits, d) departmental unmet needs; and
5. re-asserts the Board of Trustees exclusive authority to hire and terminate employees; and
6. re-establishes the Board of Trustees exclusive authority to enter into any contract, agreement or negotiation; and
7. additionally, in the future, the Board of Trustees may delegate any partial or entire duty or authority as they may see fit.

RESOLVED THIS 15 TH DAY OF APRIL, 2014 BY THE MAYOR AND BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

Lorrie Worthey, Mayor

ATTEST:

Chris Frandina, Town Clerk

RESOLUTION 2014-06

**A RESOLUTION RE-ASSERTING THE AUTHORITY OF
THE MAYOR
OF THE TOWN OF GREEN MOUNTAIN FALLS**

WHEREAS, the Board of Trustees deems there is a lack of understanding as to the roles and responsibilities of the Mayor of the Town of Green Mountain Falls; and

WHEREAS, although the duties and responsibilities of the Mayor are defined in Colorado Revised Statute 31-4-301 et seq. and Article II Section 2-22 of the Town Municipal Code, provisions of our municipal Code are not commonly known by the general public, local residents, staff, and others; and

WHEREAS, the title "Mayor" is common within our shared vernacular, it may not be commonly understood as to what the roles and responsibilities of the mayor of Green Mountain Falls should be; and

WHEREAS, over time responsibilities, duties and authorities, have been delegated to or assumed by others, and this board of Trustees wishes to re-establish the Mayor of Green Mountain Falls as leader of the Board of Trustees, the chief executive officer, and the ceremonial figure head of the municipality; and

WHEREAS, the Town Board of Trustees wishes to restore all authority and responsibilities to the position of Mayor as described by state statute and further delineated through municipal ordinance for better communication, clarity, coordination, efficiency, and effectiveness.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR
THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO**

THAT the Board of Trustees for the Town of Green Mountain Falls, Colorado

1. re-asserts the mayor's responsibilities, duties, functions; and
2. the Mayor shall be the executive head of the town (Sec. 2-22(b)); and
3. shall preside at all meetings of the board of trustees and be authorized to prescribe, implement and enforce meeting protocol including presenter parameters, room layout, seating, and removal of individuals (from the public, staff, and trustees) from the building upon the Mayors determination they are not respectful and/or acting inappropriately (sect. 2-62) along with any other matters that facilitate the Mayor's ability to preside over meetings; and

4. shall have the same voting powers as any member of the Board of Trustees;
and
5. the mayor shall be the spokesperson for the town, including authority over all public statements by volunteers, employees, and contractors regarding issues related to the town of Green Mountain Falls; and
6. while the board may deliberate issues, once an issue is resolved by an affirmative vote of the Board of Trustees, the Mayor shall represent that point of view regardless of their personal view, additionally, individual Trustees may wish to express reasons for their negative vote, but are expected to support and carry out the affirmative action as decided by the entire Board of Trustees;
and
7. the Mayor and Mayor Pro Tem shall be provided means for access to all town facilities and assets to include keys, electronic usernames and passwords, and any other information, devices or systems that may be required to utilize town property; and
8. authorizes the mayor to make all committee and representative appointments, however the Board of Trustees with a two thirds affirmative vote may overturn any such appointment and replace the Mayor's appointment with a selection of their own; and
9. authorizes the mayor to have exclusive control and authority over the Board of Trustees agenda, and any cancellation or re-scheduling of meetings or special meetings (as defined by sec. 2-28), however the Board of Trustees with a two thirds affirmative vote may overturn any agenda and replace the Mayor's agenda with a meeting agenda of their own; and
10. additionally, in the future, the Board of Trustees may remove any partial or entire duty or authority bestowed upon the Mayor through a simple majority as they may see fit.

RESOLVED THIS 15 TH DAY OF APRIL, 2014 BY THE MAYOR AND BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

Lorrie Worthey, Mayor

ATTEST:

Chris Frandina, Town Clerk

RESOLUTION 2014-07

A RESOLUTION APPOINTING A TOWN MARSHAL TO THE TOWN OF GREEN MOUNTAIN FALLS

WHEREAS, the Board of Trustees deems there is need for the municipal government to provide for the public welfare of the citizens of Green Mountain Falls, including public safety, and law enforcement; and

WHEREAS, it is the exclusive authority of the Town of Green Mountain Falls Board of Trustees to hire and terminate employees as defined in Article VII, Section 2-87, 2-88 of the Town Municipal Code; and

WHEREAS, the town's municipal code requires the Board of Trustees to appoint a Town Marshal/Police Chief at its first regular meeting following each biennial election {Article VII, Section 2-173}; and

WHEREAS, there does not exist any written long term arrangement for law enforcement by outside agencies in place of our local law enforcement agency; and

WHEREAS, two Trustees conducted a meeting Monday, November , 2013 with then Town Marshal/Police Chief Timothy Bradley in the presence of the town attorney, and stated that they had the votes to pass a budget which would not have enough money in the budget for the employee's position, and offered a severance package in exchange for his resignation; and

WHEREAS, the town Board of Trustees had hired and continued the employment of then Timothy Bradley without any disciplinary nor performance issues by the entire Board of Trustees and he had left employment with the town in good standing as demonstrated by the letter of recommendation signed individually by each member of the Board of Trustees; and

WHEREAS, the public has expressed their desire for local law enforcement, and their dismay at the denial of the service dog request made by our previous Marshal; and

WHEREAS, the Town Board of Trustees wishes to re-instate our local law enforcement presence.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR
THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO**

THAT the Board of Trustees for the Town of Green Mountain Falls, Colorado

1. appoints Timothy Bradley as the Town Marshal/Police Chief; and
2. authorizes Mayor Worthey to negotiate the re-hiring of Timothy Bradley as Chief of Police/Town Marshal of the Town of Green Mountain Falls within the budgetary constraints of the current approved 2014 budget; and
3. re-instates Marshal's Departmental Policy number 590 regarding police service dog units.

RESOLVED THIS 15 TH DAY OF APRIL, 2014 BY THE MAYOR AND BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

Lorrie Worthey, Mayor

ATTEST:

Chris Frandina, Town Clerk

RESOLUTION 2014-08

A RESOLUTION APPROVING AUTHORITIES OF THE TRUSTEE LIAISON FOR DEPARTMENTS OF THE TOWN OF GREEN MOUNTAIN FALLS FOR THE BOARD OF TRUSTEES

WHEREAS, the Board of Trustees is responsible for appointing specific positions and titles to carry out its responsibilities as the governing authority of the Town of Green Mountain Falls; and

WHEREAS, the duties and responsibilities of the Town Board of Trustees are defined in Article II, Section 2-21(b) of the Town Municipal Code; and

WHEREAS, the Town Board of Trustees (BoT) is responsible for specific municipal appointments and has historically additionally made Trustee Liaison appointments; and

WHEREAS, the Town Board of Trustees wishes to make appointments to carry out its responsibilities with respect to specific Town Departments and for better communication, coordination, efficiency, and effectiveness of the municipal government.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

THAT the Board of Trustees for the Town of Green Mountain Falls, Colorado

1. replaces all mention of "Town Manager" in the recently approved Personnel Policies with "Trustee Department Liaison"; and
2. re-affirms the job description of Trustee Liaison as approved in 2007 (?); and
3. further requests the Trustee Liaison to work with the Department Head to assess the current status of the department, assets, options budget, goals, employees, policies and procedures and future needs; and
4. provides the Trustee Liaison the disciplinary authority to suspend any department head without pay for failure to cooperate in a professional and/or timely manner with the requirement for immediate notification to the entire BoT, and review and ultimate ratification or reversion of the action by the Board of Trustees; and
5. directs the Trustee Liaison to carry out specific assignments and projects on behalf of the board as they may relate to each department, relationship or project.

RESOLVED THIS 15 TH DAY OF APRIL, 2014 BY THE MAYOR AND BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

Lorrie Worthey, Mayor

ATTEST:

Chris Frandina, Town Clerk

RESOLUTION 2014-09

A RESOLUTION APPOINTING OFFICERS AND OTHER TITLES BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS

WHEREAS, the Board of Trustees is responsible for appointing specific positions and titles to carry out its responsibilities as the governing authority of the Town of Green Mountain Falls; and

WHEREAS, the duties and responsibilities of the Town Board of Trustees are defined in Article II, Section 2-21 of the Town Municipal Code; and

WHEREAS, the Town Board of Trustees (BoT) is responsible for specific municipal appointments and has historically additionally made other appointments; and

WHEREAS, the Town Board of Trustees wishes to make the required and other appointments to carry out its responsibilities and for better communication, coordination, accountability, efficiency, and effectiveness of the municipal government.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

SECTION 1

THAT the Board of Trustees for the Town of Green Mountain Falls, Colorado

1. appoints Trustee Tyler S.C. Stevens as Mayor Pro Tem {sect. 2-23}; and
2. appoints Chris Frandina as Town Clerk {sect. 2-81} and shall assume the duties of office with conditions as set forth in sec. 2-82 are proven to be met by the Mayor or the Department's Trustee Liaison, and removing authorities specified by Sec. 2-83(e) from the Town Clerk; and
3. appoints Trustee Michael Butts as Treasurer {sect. 2-21(b)} and authorizes the Treasurer carry out all duties related to town finances, treasury, budgets, and assets including those described by Sec. 2-83(e) and to assign any specific, bookkeeping, payroll, analysis, budgetary tasks, and responsibilities that the treasurer sees fit to the Town Clerk accomplish with the Treasurer's oversight; and
4. appoints Matthew Krobb as Town Attorney {sect. 2-84}; and
5. appoints John Bruce as Town Judge {sect. 2-123} and Doug Price as the alternate municipal Town Judge; and

SECTION 2

THAT the Mayor of the Town of Green Mountain Falls, Colorado

1. appoints Trustee Chris Quinn as the Trustee Liaison for the Marshal/Police Department overseeing the Town Marshal/Police Chief; and
2. appoints herself as the Trustee Liaison for the Judicial & Town Attorney Department to oversee the Municipal Judge & Town Attorney; and
3. appoints Trustee Howard Price as a Trustee Liaison for Community & Business Relations to coordinate the town's relationships with the Bronc Day.
4. appoints Trustee David Cook as the Trustee Liaison for the Public Works to oversee the Public Works Director; and
5. appoints Trustee Ralph LoCascio as the Trustee Liaison for the Parks to coordinate upkeep and support for the town's parks, trails and open spaces and to coordinate all requests for activities through the Public Works Trustee; and
6. appoints Mayor Pro Tem Tyler S.C. Stevens as the Trustee Liaison for the Administration Department to oversee the Town Clerk; and
7. appoints Trustee Chris Quinn as a Trustee Liaison for Community & Business Relations to coordinate the town's relationships with the Chamber, Sallie Bush, etc.
8. appoints Mayor Pro Tem Tyler S.C. Stevens to represent the Town of Green Mountain Falls on the Board of Directors of the Pikes Peak Area Council of Governments (PPACG) and herself as alternate; and
9. appoints Mayor Pro Tem Tyler S.C. Stevens to represent the Town of Green Mountain Falls on the Board of Directors of the Pikes Peak Rural Transportation Authority (PPRTA) and herself as alternate; and
10. appoints Mayor Pro Tem Tyler S.C. Stevens to represent the Town of Green Mountain Falls on the Community Development Advisory Board (CDAB) and herself as alternate; and
11. appoints Trustee Chris Quinn to represent the Town of Green Mountain Falls on the Advisory Board to Commission of the Pikes Peak Regional Building Department (PPRBD) and herself as alternate.

RESOLVED THIS 15 TH DAY OF APRIL, 2014 BY THE MAYOR AND BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

Lorrie Worthey, Mayor

ATTEST:

Chris Frandina, Town Clerk

RESOLUTION 2014-10

A RESOLUTION RESCINDING POLICY, JOB DESCRIPTION AND ORDINANCES RELATING TO THE POSITION OF TOWN MANAGER OF THE TOWN OF GREEN MOUNTAIN FALLS

WHEREAS, the citizens have initiated a referendum which will be voted on May 20, 2014; and

WHEREAS, the Board of Trustees has determined there are many areas of current ordinances, policies, and procedures which would need modification to adequately provide clarity with respect to a newly developed Town Manger position; and

WHEREAS, the Board of Trustees deems there was a lack of preparatory work and public process leading up to the adoption of the ordinance enacting the Town Manager position of the Town of Green Mountain Falls; and

WHEREAS, the Board of Trustees wishes to engage in a thorough exploration of the idea of adding a Town Manager position to the municipality; and

WHEREAS, the Town Board of Trustees wishes to revert the department head and Liaison system temporarily until adequate preparations are in place or permanently should the Board of Trustees determine a Town Manager or similar position is not appropriate for our municipality to achieve better communication, coordination, efficiency, public involvement and effectiveness.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

THAT the Board of Trustees for the Town of Green Mountain Falls, Colorado

1. rescinds Ordinance 03-2013 "An Ordinance establishing an appointment and the roles and responsibilities for a Town Manager for the Town of Green Mountain Falls, Colorado" adopted January 7, 2014; and
2. removes all additional assignments and titles which have been directed to the Public Works Director, and particularly those which were assigned at the February 4, 2014 Board of Trustees meeting; and
3. conduct a work session to discuss the history, feasibility, and needs of a Town Manager position within Green Mountain Falls.

RESOLVED THIS 15 TH DAY OF APRIL, 2014 BY THE MAYOR AND BOARD OF TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO

Lorrie Worthey, Mayor

ATTEST:

Chris Frandina, Town Clerk

RESOLUTION 2014-11

**A RESOLUTION APPROVING POLICIES
OF THE TOWN OF GREEN MOUNTAIN FALLS**

WHEREAS, the Board of Trustees is responsible establish policies and procedures to carry out its fiduciary responsibilities as the governing authority of the Town of Green Mountain Falls; and

WHEREAS, the citizens have elected the Board of Trustees to safeguard the public's assets, wellbeing of the community and prudent use of taxpayer dollars; and

WHEREAS, the Town Board of Trustees wishes to establish policies to carry out its responsibilities and for better communication, coordination, accountability, efficiency, and effectiveness of the municipal government.

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR
THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO**

THAT the Board of Trustees for the Town of Green Mountain Falls, Colorado

1. Approves and re-affirms the following policies effective immediately:
 - a. Donation and Solicitation Policy (draft dated 1/16/12)
 - b. Asset Policy (draft dated 1/16/12)
 - c. Take Home Vehicle Policy (2005)
 - d. Spending Control Policy (2005)
 - e. Facilities Access & Emergency Access Kit Policies (2005)

**RESOLVED THIS 15 TH DAY OF APRIL, 2014 BY THE MAYOR AND BOARD OF
TRUSTEES FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO**

ATTEST:

Lorrie Worthey, Mayor

Chris Frandina, Town Clerk