

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
Tuesday, September 26, 2017 – 6:30 P.M.**

MEETING MINUTES

PC Members Present

Mayor Jane Newberry
Chairman Eric Caldwell
Commissioner Dick Bratton
Commissioner Greg Williamson
Commissioner Rocco Blasi

PC Members Absent

Commissioner Don Ellis

Secretary

Katharine Guthrie

1. Call to Order/Roll Call

Chairman Caldwell called the meeting to order at 6:36 pm.

2. Additions, Deletions, or Corrections to the Agenda

M/S Bratton/Caldwell

Caldwell: In terms of additions, deletions or corrections, I'd like to add going over building permits and the building permit packet as Item 5.c.

Motion: Move to approve the agenda as amended.

Vote: Motion carried. All yea.

Resolution: Agenda approved with addition of item 5.c. Review of Building Permit Checklist.

3. Approve Minutes of September 12, 2017

M/S Caldwell/Williamson

Motion: Move to approve minutes as submitted.

Vote: Motion carried. All yea.

Resolution: Minutes of September 12, 2017 approved without modification.

4. Public Input

None

5. New Business

a. Cabin Addition 6945 Howard St.—John and Deborah Grafmiller owners

M/S Caldwell/Bratton

Motion: Move to approve the project as submitted for 6945 Howard St.

Vote: Motion carried. All yea.

Resolution: Plans approved and stamped.

b. 6510 Spruce Ave.—Short Term Rental--Kim West, representative of Red Door Vacation Rentals

Rental Agreement submitted to be kept on file.

Public Hearing scheduled for October 24, 2017.

Assistant Clerk will mail letters to all residences within 100 feet of the property to provide opportunity for response.

c. Building Permit Checklist

Draft presented to commissioners for review. Chair requests that commissioners review the checklist and provide feedback prior to the next Planning Commission meeting so that it can be compiled.

6. Old Business

a. Comprehensive Plan Update

b. CIP Prioritization

7. Correspondence

None

Adjourned: 7:10pm

Eric Caldwell-Chairman

ATTEST:

Katharine Guthrie-Secretary