

**TOWN OF GREEN MOUNTAIN FALLS
BOARD OF TRUSTEES, REGULAR MEETING MINUTES
TUESDAY, JUNE 3, 2014 – 7:00 P.M.**

Attendance: Mayor Lorrie Worthey – present
Trustee Butts – present
Trustee Cook – late arrival
Trustee Quinn – present
Trustee Stevens – present
Town Attorney Matt Krob – present
Town Marshall, Chief Bradley – present
Michael Johnson, Guest Speaker – present

WELCOME – The Mayor explained that Trustee Cook would be arriving later, noted a quorum was present and called the meeting to order at 7:04 p.m. She welcomed guests and all the returning summer residents back to Green Mountain Falls. The Mayor reminded everyone in the audience that the meeting this evening is being streamed via You Tube, and reminded them to speak from the left corner of the room so they would appear on camera if they wished to comment. She asked the Board of Trustees to revise the evening's agenda as follows:

Item # 4 to include comments from Mr. Michael Johnson

Item # 6 to move the swearing in of Trustee Ellis to follow Mr. Johnson's comments.

Trustee Stevens noted a point of order to add a new resolution to the "New Business" portion of the agenda.

M/S Trustee Quinn/Trustee Butts to approve agenda as revised, ALL YEA

Mayor Worthey noted she would require a motion to approve the consent calendar.

Trustee Quinn called for a correction in item 3-B to change the date from 5/21/14 to 5/30/14

Trustee Stevens noted that the pending expenditures did not reflect 2-3 items he was aware of, that had been submitted since the date the consent calendar was published.

M/S Trustee Stevens/Trustee Butts to approve consent calendar as revised, ALL YEA

GUEST SPEAKER – Mayor Worthey introduced Mr. Johnson, a representative of Mountain States Employers, whose organization the Town has now joined, at the recommendation of Attorney Krob. Mr. Johnson's firm provides legal assistance and human resources support for numerous agencies in this region. They offer training programs and assist with appointments upon request. He will revisit their role in website support with the Board of Trustees at a later date. He has shared a training catalog with the Mayor and can lend additional resources as needed during the transitional period. Mr. Alexander asked about security training, and Mr. Johnson confirmed they do have some access to training materials for security protocols. Trustee Stevens asked Mr. Johnson to clarify if their firm acts as a consultant or takes on the role of human resources administration on a person-to-person basis. Mr. Johnson explained that his firm can take either approach, at the Board's direction, and that most circumstance do require that flexibility and guidance from the Board.

PLANNING COMMISSION – Mayor Worthey asked the Board if they had any questions of applicants Dominique Turnbull and Eric Caldwell for the aforementioned Planning Commission seats. As there were no questions, **M/S Trustee Butts/Trustee Quinn to approve the appointment of applicants to the Planning Commission vacancies, ALL YEA.** Both applicants were given the oath of office, sworn-in by the Mayor, and welcomed by the residents and guests in the audience.

BOARD OF TRUSTEES – **M/S Trustee Butts/Trustee Quinn to approve the appointment of Mr. Ellis to the vacancy on the Board of Trustees, ALL YEA.** Mayor Worthey administered the oath of office, swore in Mr. Ellis and asked him to be seated with the other Trustees.

ITEMS NOT ON THE AGENDA

Mr. Dick Lockmond confirmed no amazonite at the site, did share other stones that are "alluvial" finds, meaning they have rolled here from other areas, likely the excavation surrounding Rampart Range Road brought them here.

Mr. Tom Dobson stated he had lost a number of trees on his property, adjacent to the town yard. He attributed this to the salt coming from the County facility, and requested that the Town please act to find a better means to secure their salt for upcoming winters, not at the expense of his landscaping.

Mr. Daniel Messias brought a prepared letter previously given to the Mayor and Attorney Krob, to make a formal complaint against Marshall Bradley. He alleged instances of intimidation and harassment against members of the Messias family, calling for the Marshall's dismissal. He also complained about the construction access along Hondo Street, saying it had caused two flat tires and other damage to his vehicle.

Mr. Dick Bratton asked the Board of Trustees to revisit the topic of budget shortfalls. He reminded everyone that the pool has a significant leak that needs immediate attention, and the DOLA grant will require the Town to fund the additional

\$30K to complete the needed repairs. He encouraged a fund-raising campaign through the Pikes Peak Community Foundation and asked donors to please note "Friends of Green Mountain Falls" on their checks and donations. This would assist them in closing the financial gap for 2014 and allow them a jump-start on fundraising for 2015 programs.

Mr. Mike Loman requested the Board of Trustees designate a line item for the purchase of cameras, microphones, and other AV equipment to service the new facility. He will continue working with Sony Corp. in hopes they will donate a portion of the equipment, but it would be crucial to make the funds available, so there would be live-stream capability once the new facility is complete.

Ms. Diane Lloyd (10875 Hondo Street) implored residents and guests to please help her in reaching those walkers and fishermen who are leaving trash and discarded fishing line around the lake. These are environmentally hazardous and often times deadly to the wildlife in this area.

Ms. Pamela Jarreau (10770 Hondo Street) offered feedback that their road had just been graded and commented how nice everything looked since the mowing work around town had been completed. She noted that her family had been very happy with the service and support from the Marshall. She also stated that the local residents are happy to help with the re-surfacing work or fund-raising to pay for the repairs at the pool. She asked the Board of Trustees to specify a project or dollar amount and then the fund-raising could begin immediately.

UPDATE ON MUNICIPAL POOL – Mayor Worthey gave a brief report in Trustee Cook's absence. Work is progressing nicely – the more disruptive portion of the project is nearly complete, but some additional time is required before it can be open to the public. The product they are using has a 12-year life, so the sandblasting shouldn't be required again before 2026. Work should finish up soon and allow the pool to open for business on June 12th.

The Mayor introduced the staff for the 2014 season: Whitney Bartley-Houchin, Tori Revins, Megan Brown and Seven Murdoch. The staff shared ideas to help publicize and market use of the pool to areas outside of Green Mountain Falls, including Divide, Cascade and Woodland Park. The lifeguards have undergone certification programs individually, and are prepared to assist in any circumstance.

Staff presented opportunities to cross-promote at events like the Pikes Peak Hill Climb Fan Fest, Bronc Days and 4th of July. They explored the idea of longer operating hours, weekend hours, after-hours facility rentals, and additional operations as permissible by the Board of Trustees. Staff reviewed for the Board of Trustees their operating hours, weather-related closure policy, and a wish to remain open until Labor Day, if school schedules would allow for that. The Mayor tasked Ms. Tori Revins with establishing a FaceBook page and Twitter identity for the pool hours and events.

Mr. Mike Loman commented that additional lighting below the surface might be required. Staff assured him that visibility at 6-1/2' was sufficiently clear from a safety perspective. Mr. Loman also mentioned tarping the pool area, as temperatures require.

Ms. Vicki McKnight (10605 Green Mountain Falls Road) encourages those lifeguards who are certified to teach swim lesson to charge a fee for their students, be it individual or in a small group, in order to help defray the operating costs.

Mr. Dick Bratton noted that there was only one person he was aware of who had completed the state-required course, and until someone here had been trained, Mr. Newberry from the Manitou Springs pool had agreed to help with pool maintenance. Mr. Roy Cheney has formally contracted for the pool pump service, auto-feeds, etc. Staff expressed their wish to have Ms. Megan Brown attend the State class on June 27-28, to accurately monitor/adjust chemicals in the day-to-day operation of the pool, as well as address any pool maintenance or safety issues.

Trustee Stevens excused himself at 7:50 p.m. and said he would return as soon as possible.

Attorney Krob offered to underwrite the cost for this class, in lieu of the picnic his firm had planned to host. M/S Trustee Butts/Trustee Ellis to approve interim coverage for these responsibilities, pending Ms. Megan Brown's successful completion of the course and written test, ALL YEA. M/S Trustee Butts/Trustee Quinn to approve operating hours of 10:00 a.m. – 5:00 p.m. daily, effective June 12, 2014, ALL YEA.

INTERIM PUBLIC WORKS POSITION – The Mayor and Attorney Krob requested this item be tabled and brought to discussion at the end of the meeting.

PUBLIC HEARING – The Mayor called for a brief recess of business at 8:06 p.m. in order to hold a public hearing. This shall serve as the second reading of the Code of Ethics and Conflict of Interest statements for Trustees and Staff. Town

Attorney Matt Krob clarified that seasonal, part-time staff and independent contractors would be exempted. This mimics the state statute and addresses the issues at hand, without over-running the content.

The Mayor closed the public hearing at 8:09 p.m. and re-opened the regular standing meeting discussions.

NEW BUSINESS – Attorney Krob reminded the Board of Trustees that they would need to appoint an additional Trustee this evening, unless it was their desire to hold a special election in the next 60 days to fill that vacancy, as expressed in statute 31.4.303. Mayor Worthey noted they had received an application from Ms. Barbara Gardiner, **M/S Trustee Quinn/Trustee Butts consider the applicant, ALL YEA.** Attorney Krob clarified that Ms. Barbara Gardiner had been volunteering in the town hall offices, but this was on volunteer-basis only and did not constitute a conflict of interest. **M/S Mayor Worthey/Trustee Butts, to appoint Barbara Gardiner to fill the last remaining vacancy on the Board of Trustees, ALL YEA.** Mayor Worthey administered the oath of office and Trustee Gardiner agreed to sign the oath later in an administrative action. Mayor Worthey welcomed Trustee Gardiner and asked her to join the others at the dias.

DISCUSSION ITEMS – Mayor Worthey reported having attended the El Paso County Fire Hazards Mitigation Program and will be working with Chief Murphy and Chief Bradley to help ensure the completion of those items as required by the County. She also noted the Clerk and Deputy Clerk positions had been posted, and she has a volunteer from Calhan coming in on Mondays to assist with those tasks in the interim.

Trustee Quinn will follow-up with Mr. Messiah, and then work with Attorney Krob to help resolve any outstanding issues with Chief Bradley.

Chief Bradley had no report.

Trustee Butts reported that he was diligently working through the budget and would be meeting with the departments to assess their respective needs and begin establish a timeline for those goals. He confirmed that the current positions available at Town of Green Mountain Falls had been posted on the list-serve as well as El Paso County's website to seek out qualified candidates. A timeline has not yet been determined, but El Paso County will assist via their human resources function. Interviews are pending; he and the Mayor will work together will volunteers from Calhan and Woodland Park during that process. Mr. Dick Bratton asked that these positions also be posted at the post office in town, on the town's website, and in local newspapers. Dr. Trojn Boughan (6850 Howard St.) asked Trustee Butts to re-confirm that candidates may apply for these positions using the El Paso County website and online application processes.

Trustee Cook joined the meeting at 8:21 p.m. He reported that El Paso County had loaned their grater to assist with maintenance and construction; he confirmed that the poly and patch compounds being used at the pool should have a 12-year life expectancy. He also noted that the Public Works candidate of greatest interest thus far had declined the initial offer, citing inadequate health care provisions for his family. He would like to re-tool the offer, to include "contract as needed" language if appropriate for a given candidate. For the interim, he has asked a few individuals to assist on an as-needed basis. Mayor Worthey joined Trustee Cook in thanking Mr. Loman for his time and effort on the mowing and landscape maintenance throughout town.

Trustee Gardiner thanked everyone and said she would continue to volunteer in the office as her time permits.

Mayor Worthey reported that there were some new Public Works picnic tables and a few others that will require some sanding before they can be placed back out for the summer.

NEW BUSINESS – Mr. Lackman relayed a Forestry Dept. report, confirming a new beetle infestation in the loblolly pine trees, documenting both beetles and their larvae. Trustee Ellis recommended some organic solutions to treat for this new pest, including a horticultural-grade orange oil, lemonine, or Simple Green. Trustee Cook asked Mr. Lackman to provide a small bag so they could see this new type of beetle. Mr. Lackman will talk with the Forestry Dept. and report back to the Board of Trustees, as requested.

Mr. Loman asked for a status on the fountain. Trustee Cook will work with a volunteer to place the fountain, via a flat-bottomed boat, as the mechanism is very heavy.

Attorney Krob had one item he would prefer to discuss in Executive Session, as it pertains to an ongoing personnel matter (402.02.F)

MUNICIPAL CORRESPONDENCE – Mayor reported no mail or phone calls to share at this time. The email accounts are currently forwarded to her attention, but will revert to administrative support once that right individual is vetted and hired.

Trustee Quinn reminded the group that Trustee Stevens has a resolution pending, **M/S Trustee Butts/Trustee Quinn, to table the resolution pending until the next regularly scheduled meeting on Tuesday, June 17th, 2014, ALL YEA.**

M/S Mayor Worthey/Trustee Cook move to adjourn and enter into Executive Session with Attorney Krob at 8:36 p.m., ALL YEA.

The board re-convened to regular session at 8:45p.m. and adjourned the meeting.

Mayor, Lorrie Worthey

ATTEST: _____

DRAFT