

**TOWN OF GREEN MOUNTAIN FALLS  
PLANNING COMMISSION MEETING  
MINUTES OF REGULAR MEETING - TUESDAY, JANUARY 10, 2012**

The meeting was called to order by Chairman Kosley at 6:05 p.m.

<b>Attendance:</b>	<b>Lowndes - absent</b>	<b>Thorne - absent</b>
	<b>Krall - present</b>	<b>LoCascio - present</b>

**APPROVE MINUTES FROM NOVEMBER 8, 2011 AND DECEMBER 13, 2011**

Chairman Kosley requested a correction to the December 13, 2011 minutes to read under Other Business - "Trustee Bratton wanted to confirm that the Commission was aware of the time frame to fill a vacancy on the Planning Commission" in compliance with the procedures set forth in 2011 PC vacancy resolution. **M/S Kosley/Krall to approve the minutes from 11/08 and 12/13/2011 as corrected and submitted. All ye**

**The Planning Commissioners left Town Hall to perform the site visit listed on the agenda and returned at 6:35 p.m.**

**INFORMAL REQUEST FOR A SPECIAL USE TO OPERATE A**

**VACATION RENTAL IN A RESIDENTIAL ZONE - 6810 Park Avenue; Shawn**

**Meyers, Property Owner and Property Manager** - Robin Meyers led the commissioners through the site visit for the residence that can sleep up to 8. Parking is adequate for more than 4 vehicles. Meyers was requested to prepare an informational packet for the renters that addresses the Town ordinances about noise, trash, and wildlife awareness. The clerk was requested to set a Public Hearing for February 14, 2012. The petitioner will confirm that date as they will be coming in from Oklahoma City or will assign a representative to attend the public hearings.

**OTHER BUSINESS** - The commissioners reviewed the memo from Trustee Bratton dated 12/31/11 concerning the Green Box Campus, 6990 Lake Street. Chairman Kosley stated that the memo addressing design aspects and the farm stand structure is unrelated to the procedures within the commission's review and the approval of the project submitted on 12/13/11. Kosley stated that Bratton's comments be addressed with the property owner, architect and contractor. **No other** business was presented that required Planning Commission discussion or action.

**CORRESPONDENCE:** A letter was received from Kim West, Red Door Vacation Rentals, stating that she was no longer managing the VRBO property at 11175 Falls Avenue for Karen Clark.

**The meeting was adjourned at 6:46 p.m.**

\_\_\_\_\_  
David Kosley, Chairman

**ATTEST:** \_\_\_\_\_  
Chris Frandina, Town Clerk/Treasurer