

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
October 25, 2016 – 6:30 P.M.**

MEETING MINUTES

PC Members Present

Mayor Jane Newberry
Chairman Eric Caldwell
Vice Chairman-William Alexander
Commissioner Dick Bratton
Commissioner Mary Lang
Commissioner Don Ellis

PC Members Absent

Interim Town Manager/Clerk

John Pick

Interim Deputy Clerk

Renee Price

1. Call to Order/Roll Call

Chairman Caldwell called the meeting to order at 6:31 P.M.

2. Additions, Deletions, or Corrections to the Agenda

Added to Old Business; **Article IX Planning Commission, Sec. 2-222 Powers and Duties**
M/S Caldwell /Alexander All Aye!

3. Approve Minutes of October 11, 2016

Amend: Remove Chairman Alexander's name from "PC Members Absent" side of Minutes
Motion was made to approve minutes as amended **M/S Caldwell/Bratton**

4. Public Input

Mac Pitrone - 10840 Myrtle St.

Reiterated the need for the enforcement of the No Parking, Hiking signs. Hikers are not being respectful of people's property and where they park. He asked the PC to reiterate to the Board that this should be a top priority once the Marshal is hired. It was noted by Chairman Caldwell that parking is an issue everywhere in town, that without a Marshal, this cannot be enforced but then asked this be added to the PC Agenda for next time (November 8, 2016). Mayor Newberry noted that seven applications had been received, that three were viable candidates, the application was being revamped and the Town Manager made note that the position would be posted in additional places than before. Chairman Caldwell at this time also asked if the Town had received Mr. Pitrone's drawings showing the additional 3ft. addition to his deck project that had been submitted at a previous meeting, to which it was noted that he had provided the necessary documents requested by the Planning Commission.

Mike Lohman – Cascade

Mr. Lohman stated concerns of how Fire Ban notices and information gets out to the public. Facebook is the “social” venue used at this time. Post Office is the official place where things are posted regarding this matter but another possibility could be at the beginning of each entrance into Town. This will be discussed at the next PC meeting.

David Pearlman – 6813 Douglas Way –stated that people don’t understand the difference between Stage 1 and Stage 2 fire bans and if we can educate the public, would be helpful.

Rosemary Lupo suggested texting an alert to cell phones would be the quickest way to let everyone know.

Mike Lohman also stated that a resident who lives on Howard St. has issues with the road which at times results in a child falling when getting out of a vehicle. Renee stated that this item had been sent to Public Works, and they looked at the issue. At the time, Public Works stated they would fill the dip in the road with dirt. It was noted that dirt would just wash out with a heavy rain so Public Works will be asked to revisit the issue to determine if another solution can be provided.

John Goodwin – 10640 Green Mountain Falls Rd.

Mr. Goodwin would like to add stairs. The stairs meet setbacks and other town requirements. This will be added to the Agenda for November 8th to review drawing.

5. New Business

a. 10305 Mountain Lane – Fence Permit Application

Rosemary Lupo applied for a 6ft. privacy fence at the front of the property, so guests at her STR (Short Term Rental) has additional privacy from residents. The town code only allows a 4ft. privacy fence for the front of a yard in GMF. Ms. Lupo noted that because her property sits up high, a 4ft. privacy fence would not be high enough to provide any additional privacy. The PC recommended that she apply for a variance in order to move forward in applying for the 6ft. privacy fence. She was told that a fee of \$200.00 for the Variance Application would need to be paid at the time of submittal. Renee will send a Variance Application to Ms. Lupo at the email address provided on the Fence Permit Application.

b. Electrical Outlets – Gazebo Park

Mike Lohman stated an additional 24ft. of electrical was necessary in order to light specific tree(s) for the Tree Lighting Festival. He stated an electrician would bury the line needed so it would not be above ground. Mr. Bratton stated it would meet the setbacks and architectural standards of the town. The Chairman stated that because this is an electrical permit that is required, this will require Board of Trustee approval and is not a PC decision that can be made. This will be added to the Board of Trustee Agenda for Tuesday, November 1, 2016.

6. Old Business

a. CIP Update (Capital Improvement Project)

The Planning Commission discussed the prioritization of the CIP Plan for the town. After much discussion on different projects and what the prioritization should be, the Planning Commission suggests that the projects should be prioritized for 2016 & 2017 as follows:

2016

- | | |
|--|-------------------|
| 1 Asphalt Repairs -Town Streets | 2 GF |
| 2 Road Culvert Work- Town wide | 6 GF |
| 3 Town Hall- Audio System | 5 GF- need design |
| 4 Relocate Split Rail Fence at Pool Park for Parking | 2 GF |

2017

- | | | | |
|----|---|-----|----------------------------|
| 1 | Stilling Basins (roadway drainage improvements) | 88 | PPRTA- (funded) |
| 2 | Repair Bridge-Maple Street | 25 | GF -failing |
| 3 | Belvidere Ave Widening & Overlay | 223 | PPRTA- (funded) |
| 4 | Park-Repair Sprinkler System and Re-sod | 20 | PD/HGMFF |
| 5 | Repair Flood Damage- Hondo Runoff- Diverter | 5 | GF |
| 6 | Town Hall- Monumental Sign & | 8 | PD |
| 7 | Lake- Armor west shore-Construct new path | 10 | PD/TF Tails Committee |
| 8 | Cell Phone Tower | 0 | To be paid for by carriers |
| 9 | Park- Repair Altitude Sign | 3 | GF |
| 10 | Community Events Board | 9 | PD/Chamber |
| 11 | Speed Control Devices on Ute Pass Ave | 9 | GF |
| 12 | Repair Conn Trail Flood Damage- raise tread | 5 | TF (GMFTC) (funded) |
| 13 | Town Hall- Other Needs | 5 | PD/GF-Need Est |

b. Comprehensive Plan Update

This item was tabled until the next meeting on November 8th, 2016 due to time.

c. 11-118; Process to Purchase Town Property

Mr. Alexander presented a 1st draft re: Right of Way Purchase Procedures. The Planning Commission was asked to review the document and come ready for discussion at the next Planning Commission meeting on Tuesday, November 8, 2016.

d. Article IX Planning Commission, Sec. 2-222 Powers and Duties

This item was tabled until next meeting on Tuesday, November 8th, 2016 due to time.

7. Correspondence

No Correspondence for this meeting

Adjourned: 8:12 p.m.

Eric Caldwell-Chairman

ATTEST:

Renee Price – Deputy Town Clerk