

**TOWN OF GREEN MOUNTAIN FALLS  
REGULAR BOARD OF TRUSTEE MEETING  
November 22, 2016 – 7:00 P.M.**

**MEETING MINUTES**

**Board Members Present**

Mayor Jane Newberry  
Trustee David Pearlman  
Trustee Dave Cook  
Trustee Cameron Thorne

**Interim Town Manager/Clerk**

John Pick

**Interim Deputy Clerk**

Renee Price

**Board Members Absent**

Trustee Tyler Stevens  
Trustee Michael Butts  
Trustee Chris Quinn

**Town Attorney**

Not in Attendance

**Public Works**

RJ Viers

**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Newberry called the meeting to order at 7:02 P.M. Trustee Pearlman led us in the Pledge of Allegiance.

**2. Additions, Deletions, or Corrections to the Agenda**

Mayor Newberry wanted to make note that the Cell Phone Stipend had been approved for budget purposes but needed to be approved by the Board of Trustees so that R.J. could start receiving the additional \$60 on his paycheck to cover the expense of using his personal cell phone. It was also noted that the cell phone previously used for the Public Works Dept. had been turned off because it wasn't being used and hadn't been used since the end of July. **Trustee Thorne made a motion that the Cell phone stipend be tabled until the December 6<sup>th</sup> Board of Trustee meeting to allow further discussion regarding this matter. M/S Thorne/Newberry Motion carried unanimously**

**3. Consent Agenda**

Consent Agenda was approved as submitted. **M/S Newberry/Thorne Motion carried unanimously**

**4. New Business**

No New Business

(All New Business Agenda Items from November 15, 2016 will be addressed at the December 6, 2016 Regular Board of Trustees Meeting)

**5. Old Business**

**a. Tree Lighting Festival – Revocable Permit Application**

Mr. Lohman stated that Dick Bratton had submitted a Revocable Permit for approval regarding the Tree Lighting Festival taking place on November 26, 2016. The Deputy Clerk noted that all fees had been paid and all the proper forms had been submitted. Trustee Thorne noted that

this Revocable Permit only covered the lighting of one tree and since this permit is renewable, it would only be renewable for one tree in subsequent years to follow. If the Chamber decided to add additional trees to the lighting festivities in future years to come, the process would have to be started from the beginning for approval. **Mayor Newberry then made a motion to approve the Revocable Permit as submitted for the Tree Lighting Festival for 2016.**  
**M/S Newberry/Cook Motion carried unanimously.**

**b. Chamber Tree Lighting – 30 Days in Park**

Mike Lohman stated that the additional cost for electricity for the lighting of the tree would be paid by the Chamber to the Town of Green Mountain Falls. **Mayor Newberry then made a motion to approve the lighting of the tree for 30 days in the park, noting that the Deputy Clerk would bill the Chamber for the cost of the lighting once the bill was received.** **M/S Newberry/Cook Motion carried unanimously**

**6. Public Input**

No Public Input

**7. Correspondence** – The PC Minutes for November 8<sup>th</sup> were brought into record.

**8. Reports**

**Trustee Pearlman – No Report**

**Mayor Newberry** stated that the Fountain Creek Watershed had put an article regarding the town in their publication and that she appreciated the article. This article is on the website for those who would like to read it.

**Trustee Thorne – No Report**

**Trustee Cook – No Report**

**Town Manager John Pick** stated that the Marshal Committee had met on Monday and four candidates were chosen for further consideration of the Town Marshal position. He also stated that a supplemental application and references would be the next step in the process for hiring a Town Marshal. He finished by stating that there was no schedule yet for the interviews and that because the position was still open until filled, that additional applicants would still be considered if submitted.

**Deputy Clerk Renee Price** stated that the Website had been updated with the Fountain Creek Article and that pictures of the town, courtesy of GMF resident Karl Huseboe were now on the Home page of the website. She also asked that the Board approve a petty cash amount of \$100 to be kept in the office at any one time for miscellaneous items that Public Works or the Clerk's office may need. **A motion was made by Trustee Thorne to approve the petty cash amount of \$100.00 to be kept on a regular basis in the office.** **M/S Thorne/Pearlman** Finally, she stated that the RFP's had been sent to all names and firms received and that they were out on CML as well. The deadline is December 15<sup>th</sup>. There have been two attorney proposals received and no accounting firms as of this meeting.

**R.J. Viers Public Works Supervisor** stated that there had been two snow events. That he was still pursuing a part-time seasonal worker but due to the pay scale, finding a person was more difficult. He then stated that he has an El Paso County worker as a back-up if needed

when major snow events occur. He and Mr. Pick will continue to advertise for this position with John noting that they will also advertise at the Job Workforce which hadn't been done before.

Mike Lohman invited the Board of Trustees to participate in the Tree Lighting Festival on Saturday, November 26<sup>th</sup> and hoped they would attend.

Don Ellis stated that the Planning Commission had met and were reviewing the Comprehensive Plan. He asked that the Board consider appointing a committee to look over the Comp. Plan, make suggestions regarding the plan to include the sustainability and how it affects the town economically, environmentally and socially (well-being). He asked that this committee be given an agenda and guideline with a deadline for their work to be completed.

**9. Adjourned**

Meeting adjourned at 7:22 p.m.

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Jane Newberry – Mayor

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Renee Price – Deputy Town Clerk

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