

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
December 13, 2016 – 6:30 P.M.**

MEETING MINUTES

PC Members Present

Mayor Jane Newberry
Chairman Eric Caldwell
Vice Chairman-William Alexander
Commissioner Mary Lang

PC Members Absent

Commissioner Dick Bratton
Commissioner Don Ellis

Interim Town Manager/Clerk

John Pick

Interim Deputy Clerk

Renee Price

1. Call to Order/Roll Call

Chairman Caldwell called the meeting to order at 6:35

2. Additions, Deletions, or Corrections to the Agenda

7a. William Alexander's resignation from the Planning Commission added to Correspondence
M/S Alexander/Caldwell approved Agenda as amended

3. Approve Minutes of November 8, 2016

Minutes for November 8, 2016 were approved as submitted **M/S Caldwell/Lang All Aye!**

4. Public Input

Robin Meyers addressed the PC Board asking for clarification on what the process was for possibly purchasing property from the Town of Green Mountain Falls. Chairman Caldwell went through the process. Chairman Caldwell stated that some of the documents that would be required are: A written legal description, a more current survey of the land, which would be at Mr. Meyers expense and a letter stating why he would like to purchase the land on Colorado St. Mr. Caldwell then noted that this still did not guarantee approval and that the Board of Trustees would have the final say on whether or not it would be allowed. Mr. Meyers finished by stating he would be getting an appraisal to see what the land is worth, if he could afford it and move forward afterwards. Correspondence via email will continue between Chairman Caldwell and Mr. Meyers as Mr. Meyers lives out of state.

John Goodwin – Provided the PC Board with a site plan showing set-backs in regards to the stairs he wishes to put in on his property. It was noted that Mr. Goodwin's stairs were approved at the November 8th PC meeting; however, they asked for a site plan to be provided which showed set-backs and now this has been provided. Mr. Goodwin stated that this project will probably not start until Spring of 2017.

5. New Business

a. 10305 Mountain Lane – Variance for 6’ Privacy Fence – Front Yard

Bruce Winchester represented the owner Rosemary Lupo regarding obtaining a variance for a 6’ fence for the front yard. After much discussion on what is considered to be the front yard of this residence, it was determined that a variance was not required because what was once thought to be the front of the home was in fact not the front of the house and Ms. Lupo’s fee of \$200.00 which she paid for the Variance Application would be refunded. Chairman Caldwell stated he would email Ms. Lupo and let her know of their findings.

b. 10790 Grandview Ave. – Shed Permit Application – William Alexander

Due to Mr. Alexander being the Vice Chairman of the Planning Commission, this item was tabled until the December 27th meeting. Because Mr. Alexander would have to recuse himself from the vote, this would not leave a quorum since Mr. Bratton and Mr. Ellis was absent.

6. Old Business

No Old Business

7. Correspondence

a. Mr. Alexander submitted his resignation to Chairman Caldwell and stated this meeting would be his last. Chairman Caldwell accepted his resignation and will forward Mr. Alexander’s resignation letter to Town Hall. A notice for a Planning Commission vacancy will be posted in the Post Office and Town Hall for 30 days. Applications can be picked up at Town Hall for other residents who might be interested in serving in this capacity. Mr. Alexander then noted that he will send an email to Renee and com Mayor Newberry and John Pick regarding the reasoning of why he requested the discussion on empowering the Planning Commission in their decision making.

Adjourned: 7:26 p.m.

DRAFT

Eric Caldwell-Chairman

ATTEST:

Renee Price – Deputy Town Clerk