

**TOWN OF GREEN MOUNTAIN FALLS
REGULAR BOARD OF TRUSTEE MEETING
December 20, 2016 – 7:00 P.M.**

MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee David Pearlman
Trustee Chris Quinn
Trustee Tyler Stevens
Trustee Michael Butts
Trustee Dave Cook
Trustee Cameron Thorne

Board Members Absent

Town Attorney
Not in Attendance

Public Works
Reviewers

Interim Town Manager/Clerk

John Pick

Interim Deputy Clerk

Renee Price

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the 1st Workshop-Ordinance 12-20-2016A Black Hills Energy to Order at 6:34 p.m. She reminded the Board of Trustees and citizens in attendance that the only change was the percentage rate, which increased from 4% to 5% and would be passed on to the consumer. There was no other public input. The Workshop closed at 6:45 p.m.

Mayor Newberry called the 2nd Workshop to order at 6:45 p.m. regarding Ordinance 12-20-2016B Amending Green Mountain Falls Municipal Code Concerning Loitering. Mayor Newberry noted that that verbiage of "or deviate sexual intercourse" had been stricken from the final version of the amended ordinance. There was no other public input. The Workshop was closed at 7:00 p.m.

Mayor Newberry called the Regular Board meeting to order at 7:00 P.M. The Pledge of Allegiance was led by Trustee Thorne.

2. Additions, Deletions, or Corrections to the Agenda

None The Agenda was approved as submitted. **M/S Stevens/Thorne All Aye! Motion carried unanimously.**

3. Consent Agenda

Approve Board of Trustee Meeting Minutes for December 06, 2016
Bring into Record Approved PC Minutes- November 8, 2016, Nov. 22, 2016 (No meeting was held)
Approve Bills Payable Run From December 07, 2016-December 20, 2016= \$2,523.15
Consent Agenda approved as submitted. M/S Stevens/Thorne All aye! Motion carried unanimously

4. New Business

a. 2n Reading of Ordinance 12-20-2016A Black Hills Energy Franchise Agreement

A motion was made to read the Ordinance by Title only. The full Title regarding this Ordinance was read by Mayor Newberry. **M/S Newberry/ Thorne All Aye! Motion carried unanimously.**

Mayor Newberry opened a Public Hearing regarding Ordinance 12-20-2016A Black Hills Energy Franchise Agreement at 7:03 p.m.

Again Mayor Newberry noted the percentage change within the agreement. There was no public input. The Public Hearing was closed at 7:04 p.m.

b. Vote on Ordinance 12-20-2016A Black Hills Energy Franchise Agreement

A motion was made to approve Ordinance 12-20-2016A Black Hills Energy Franchise Agreement as submitted. **M/S Butts/Stevens All aye except Trustee Cook and Trustee Quinn who voted no. Motion carried.**

c. Ordinance 12-20-2016B Amending Green Mountain Falls Municipal Code Concerning Loitering.

A motion was made to read this Ordinance by Title only. **M/S Butts/Stevens All Aye! Motion carried unanimously.**

Mayor Newberry read Ordinance 12-20-2016B Amending Green Mountain Falls Municipal Code Concerning Loitering.

Mayor Newberry opened a Public Hearing regarding Ordinance 12-20-2016B Amending Green Mountain Falls Municipal Code Concerning Loitering at 7:05 p.m. She noted that the verbiage of "or deviate sexual intercourse" had been stricken from the final version of this Ordinance. There was no further public input. The Public Hearing was then closed at 7:06 p.m.

d. Vote on Ordinance 12-20-2016B Amending Green Mountain Falls Municipal Code Concerning Loitering. A motion was made to approve Ordinance 12-20-2016B Amending Green Mountain Falls Municipal Code Concerning Loitering as submitted. **M/S Butts/Stevens All Aye! Motion carried unanimously.**

e. Discussion – Town Manager/Clerk Position

Interim Town Manager John Pick addressed the Board of Trustees regarding the Town Manager/Clerk Position. He stated that in his professional opinion the Town of Green Mountain Falls would benefit greatly from having a Town Manager. He gave two scenarios for the Board to consider one being the Town Manager/Clerk position that would require the Board to commit to addressing the financial gap of \$53,000 in the fourth year when the grant was done or to hire a Clerk which would leave a financial gap of \$19,000.00 up front for fiscal year 2017. He then went on to reiterate that the Town had been approved for a \$125,000 grant which would pay 75% of the salary in the first year, 50% the second year and 25% the third year. He also stated that the grant was specific in stating that Clerk duties were not allowed but since the Town was paying part of the salary for this position, those Clerk duties would be paid for by the Town, meaning the position would be 75% Managerial duties, 25% Clerk duties. Clay Brown from DOLA was present and stated that he felt a Town Manager would be a good move for Green Mountain Falls and referenced the Town of Victor who was smaller than GMF, now has a Town Manager and that it has been a positive change for them. Mr. Pick suggested that the town hold a social gathering possibly in February for the candidates to meet the towns' people and for the candidates to get to know the town better. He then stated that the new manager would be hired by March 2017 and that he would only need to spend a few days with them before he would

leave his interim position. John noted that it was necessary to have two people in the Clerk Office. A motion was made to move forward with the Town Manager/Clerk position.

M/S Newberry/Thorne All Aye! Except Trustee Quinn who voted no. Motion carried

A motion was then made to authorize the Mayor to sign the Grant Contract with DOLA regarding the funds for the Town Manager/Clerk position.

M/S Stevens/Butts All Aye! Motion carried unanimously

f. Discussion-Town Attorney Proposals

Mayor Newberry stated that there were three ways to approach the Attorney Proposals:

1. Choose one at this meeting
2. Interview each of them and have them present to the Board and Town
3. Review documentation and move forward at a later time (in the near future)

Three have been submitted to the Town. After discussion by the Board it was determined that the three firms would be asked to present and interview at the January 17th BoT meeting. This item will be added to the Agenda. Mayor Newberry then asked John Pick to seek additional information from Mr. McDivett and to follow up with all three firms on presenting and interviewing at the January 17th Board of Trustee Meeting. Further discussion took place regarding possible questions and expectations of what the Town Council would seek in a town attorney of which some are listed here but not limited to. The attorney's experience with Municipal Governing, Contracts, Traffic Code Violations, Cirsa interaction, their relation with MSEC and Litigation.

g. Discussion-Town Auditor Proposal

Only one firm has responded. Logan and Associates submitted their documentation to be considered. This firm is also used by the Town of Calhan and it was noted that this firm was well liked. PPRTA uses this firm as well per Trustee Stevens. Trustee Thorne requested that the Auditor come in for an interview just like the Attorneys were being asked to do. John was asked to contact Logan and Associates and ask they come to the January 3rd BoT meeting.

5. Old Business

No Old Business at this meeting

6. Public Input

Mac Pitrone – 10840 Myrtle St. stated that although at times he can be critical of the Board and how they handle some things; that he wanted to commend them for a very good 8 1/2 months. He stated that the Board had served the town well, maintained an excellent staff member and hired what is believed to be additional excellent staffing to serve the town.

7. Correspondence

PC Draft Minutes from December 13, 2016 were noted.

Mayor Newberry stated that William Alexander submitted his resignation to the Planning Commission on December 13, 2016. She also stated that he had submitted a letter requesting that the authority of the Planning Commission be reviewed. This will be added to the January 3rd Agenda.

8. Reports

Mayor Newberry- Thanked the Board and Staff for their work. She stated that she felt everyone had worked well together and appreciates even when there has been a difference of opinion because everyone has always been able to work through the issues.

Trustee Pearlman – No Report

Trustee Thorne- No Report

Trustee Thorne- Stated that half of the lights on the Tree in the park were half burnt out. R.J. was asked to contact Sid Kramer to see if this could be fixed.

Trustee Stevens- Stated that at the last PPACG meeting, the widening of I-25 from Monument to Denver was approved through Resolution. He also stated that as mentioned previously, 2 - \$100,000.00 grants had been awarded to further Colorado Springs Homeless Shelters.

Trustee Butts- Stated that he would like to work on the asset replacement policy and CIP projects for the town moving forward and encouraged other Board members to pick something for the Town to get involved in.

Trustee Cook- No Report

Trustee Quinn- No Report

John Pick – John stated that the Marshal Committee had met on Monday and interviewed a candidate for the Marshal's position. More follow up is being done on this candidate two additional possible candidates would be reviewed for possible interviews in the near future. John then asked the Board if there was a reason why the Zoning Chapter of the Municipal Code was not available on line and that it had been indicated that previously this chapter could be purchased from the Town if so desired. The Board instructed John to touch base with Municode regarding this matter and look at the Code Book to determine if he could why it's not available. This will be followed up on at the January 3rd meeting.

Renee Price- No Report

R.J. Viers – R.J. stated that the Howard St. leak was being looked into by Colorado Springs Utilities and that they should be fixing it on Wednesday. It was also noted that the leak was not causing any water pressure issues. It was also noted that the ice on the pond was only 4" and not thick enough for the public to be out on. Signs are posted cautioning the public of the thin ice.

8. Adjourned

Meeting adjourned at 8:08 P.M.

Jane Newberry - Mayor

Renee Price – Deputy Town Clerk