

**TOWN OF GREEN MOUNTAIN FALLS  
PLANNING COMMISSION MEETING  
January 24, 2017 – 6:30 P.M.**

**MEETING MINUTES**

**PC Members Present**

Mayor Jane Newberry  
Chairman Eric Caldwell  
Commissioner Don Ellis  
Commissioner Mary Lang  
Commissioner Dick Bratton

**PC Members Absent**

**Interim Town Manager/Clerk**

John Pick

**Interim Deputy Clerk**

Renee Price

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**1. Call to Order/Roll Call**

Chairman Caldwell called the meeting to order at 6:36 p.m.

**2. Additions, Deletions, or Corrections to the Agenda**

Two items were added to the Agenda.

6c. Comprehensive Plan – Dick Bratton

5a. Removed from Agenda – Petitioner will present documents once finalized

**M/S Caldwell/Lang Approved Agenda as amended**

**All Aye! Motion carried unanimously**

**3. Approve Minutes of December 27, 2016 & January 10, 2017**

**M/S Bratton/Caldwell Approved Minutes from December 27, 2016**

**M/S Caldwell/Bratton Approved Minutes from January 10, 2017**

**All Aye! Motion carried unanimously**

**4. Public Input**

**Mike Lohman-**Mr. Lohman addressed the PC Board representing the Ute Pass Chamber of Commerce. He addressed various items regarding the Town's revenue and possible expansion of the Business District. He stated that he was looking at the possibilities between all the Towns in the Ute Pass area as to how better to improve business opportunities and working together as a whole. He had concerns of septic and sewer issues in the Town of GMF which could potentially hinder new business coming to town. He finished by suggesting that while the town is hiring a Town Manager that a Town Planner should also be considered; possibly using an intern from a college to save on cost. Additional conversation continued with Mr. Ellis stating that technology has been proven and should be investigated into an economical septic and sewer system that would be beneficial to the residents of GMF. Chairman Caldwell suggested Mr. Lohman take his thoughts and concerns before the Board of Trustees for further consideration.

## 5. New Business

a. **6615 Spruce Ave.** – Addition add on – Chris Clothier was removed from the Agenda until further documentation from Mr. Clothier is provided.

## 6. Old Business

### a. Planning Commission Vacancy.

It was noted that this vacancy was still open. Chairman Caldwell stated he had asked individuals and other PC members had as well but no one was willing to serve. **A motion was then made to post the notice again, stating that the vacancy would remain open until filled.** Mr. Bratton stated that a deadline should be placed on applying for the vacancy. **M/S Caldwell/Lang All Aye except Mr. Bratton who voted no. Motion passed.**

### b. Nominating a Vice Chairman for the Planning Commission Board

Chairman Caldwell asked Mr. Don Ellis if he would be willing to serve in the capacity of Vice Chairman for the Planning Commission as all others had declined. Mr. Ellis stated that he had several other commitments and did not think he would be able to serve in that manner. Mr. Bratton then stated that he had changed his mind and would like to serve as Vice Chairman of the PC. **A motion was made for Dick Bratton to serve as Vice Chairman of the GMF Planning Commission. All Aye except Mr. Bratton who abstained from the vote. Motion carried**

### c. Comprehensive Plan – Dick Bratton

Mr. Bratton had stated that Mr. Kesee had asked what kind of progress had been made on the Comprehensive Plan for the Town of Green Mountain Falls. Mr. Bratton stated that the process was taking some time but was being worked on. He then noted that he believed Chairman Caldwell was compiling a list of the changes that the PC had worked on and asked that this be addressed at the next Planning Commission meeting.

## 7. Correspondence

### a. Empowerment of Planning Commission – William Alexander

John Pick stated that he had sent this item to the Town Atty. for review.

As a new Town Attorney is in place, this item will be addressed at a meeting forthcoming between the Interim Town Manager, the new Town Attorney and the Mayor. John also noted that other items such as the Short-Term Rental Application and the Proposed Lodging Ordinance would also be reviewed. He finished by stating that PPRBD had been sent a letter requesting them to review the entire Land Use Code.

### b. Memo Re: 10575 Ute Pass Ave. – Fence Permit Application – John Pick

This memo was for informational purposes only. It was noted that an agreement between the property owners had not been reached regarding the placement of the fence. It was also noted that this would be considered a matter for the neighbors to work out and the Town would not get involved.

Adjourned: 7:18 p.m.

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Eric Caldwell-Chairman

ATTEST:

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Renee Price – Deputy Town Clerk