

**TOWN OF GREEN MOUNTAIN FALLS  
PLANNING COMMISSION MEETING  
February 28, 2017 – 6:30 P.M.**

**MEETING MINUTES**

**PC Members Present**

Mayor Jane Newberry  
Chairman Eric Caldwell  
Commissioner Don Ellis  
Commissioner Mary Lang  
Commissioner Dick Bratton

**PC Members Absent**

**Interim Town Manager/Clerk**

John Pick

**Interim Deputy Clerk**

Renee Price

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**1. Call to Order/Roll Call**

Chairman Caldwell called the meeting to order at 6:36 p.m.

**2. Additions, Deletions, or Corrections to the Agenda**

The Agenda was approved as submitted. **M/S Bratton/Lang All Aye! Motion carried unanimously.**

**3. Approve Minutes of February 14, 2017**

A motion was made to approve the minutes of February 14, 2017 as submitted.  
**M/S Bratton/Lang All Aye! Motion carried unanimously.**

**4. Public Input**

There was no public input.

**5. New Business**

**a. Special Use Permit Application 10795 Olathe – Judy Sutton (Property Mgmt. Co.)**

The Planning Commission reviewed the application, stated that this matter would be set for a Public Hearing on March 14, 2017 at 6:30 p.m. and instructed the Deputy Clerk to send letters out to residences within 100' of the proposed rental. House Rules that were presented were reviewed and complimented. This item will be on the March 14<sup>th</sup> PC Agenda.

**b. 6865 Howard Street – Addition to the House – Tad Litwin (Contractor)**

Mr. Litwin, represented the owners, Steve & Helen Gragert. Plans were submitted for review. The Planning Commission had no concerns regarding the addition as the plans were well within the zoning code provisions. A motion was made to approve the plans as submitted. **M/S Caldwell/Bratton All Aye! Motion carried unanimously.**

**c. Lake Project Presentation – Mayor Newberry/Tom Hughes**

As Tom Hughes was not present; Mayor Newberry gave an overview of the Lake Project similar to the presentation that had been given to the Board of Trustees on Feb. 7<sup>th</sup>. She stated that the Lake and Gazebo would still maintain its historic authenticity. She went on to state that the proposed project would include an entire path to walk around the lake, the bridge would be rebuilt and that the inlet and outlet would be upgraded so no one would have to manually adjust the level of the lake. She stated that a volunteer had come forward to offer his painting expertise on the Gazebo, the bathrooms would be updated and that the shelf being built would be wide enough for equipment and machinery to drive on when repairs or dredging of the lake took place. In addition, the schedule time frame for this project would be August 2018- October 2018 and that part of the funding sources would include, Fishing is Fun Grant, GOCO and CDBG grants. All grants are separate from each other so if one grant is not approved, it does not block other grants. It was again mentioned that money had been donated to place sod down at the Gazebo Lake and for sprinklers, however, there was a consensus that while the donation was much appreciated, they wanted to get a total cost for the sod and sprinklers and then determine if the money would be well spent later as to not waste it, if the larger project ran the risk of destroying the sod and possibly damage the sprinklers when the main project was done.

**d. CIP 2018-2019 Prioritization**

Mr. Bratton gave an updated list of the CIP Projects for 2018 & 2019. Items 12-16 for 2018 which are: Park-Pool Park Irrigation System, Plant Trees-Arbor Day, Park-Pool Park Upgrade Playground, Park-Flagpole Park – Irrigation system and Construct Trail, Red Mountain. A motion was made to move these items to the 2019 CIP list. **M/S Bratton/Caldwell All Aye! Motion carried unanimously.** Chairman Caldwell stated he would update the Google Doc that has been used for prioritization and send out to the Planning Commission once complete. The Comprehensive Plan was touched on. Mr. Bratton stated that HGMFF had asked what the progress was on this item. John Pick noted that the Board of Trustees believed the entire Plan needed to be redone and wanted to work with the Planning Commission alongside a DOLA staff member who was well versed in the processes of redoing Comprehensive Plans. It was also noted that community input would be vital but would need to be well organized.

**6. Old Business**

**No Old Business;** however, Chairman Caldwell asked if anyone had applied to be on the Planning Commission but no submissions had been made at this time.

**7. Correspondence**

John Pick made the Commission aware that Municode was prepared to update the GMF code on line to include Chapter 16, the Zoning Code at a cost of \$1075.00.

As no other business needed to be conducted, the meeting adjourned.

**Adjourned: 7:44 p.m.**

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**Eric Caldwell-Chairman**

**ATTEST:**

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**Renee Price – Deputy Town Clerk**