

**TOWN OF GREEN MOUNTAIN FALLS
Special Board of Trustee Board Meeting
November 16, 2017 – 6:30 P.M.**

MEETING MINUTES

Board Members Present

Trustee David Pearlman
Trustee Michael Butts
Mayor Jane Newberry
Trustee Tyler Stevens
Trustee Cameron Thorne
Trustee Chris Quinn

Town Manager/Clerk

Verla Bruner

Deputy Town Clerk

Renee Price

Board Members Absent

Trustee Dave Cook

Town Attorney

Public Works

RJ Viers

Marshal's Dept.

Virgil Hodges

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the Special Board of Trustee meeting to order at 6:33 p.m. Trustee Stevens led the Pledge of Allegiance.

2. Additions, Deletions, or Corrections to the Agenda

Additions: 4j. El Paso Co Election Documentation – Changing of Charter

Move Executive Session after Consent Agenda

Second Executive Session added 24-6-402(f) Personnel Matters

Agenda approved as amended **M/S Newberry/Butts All Aye! Motion carried unanimously**

3. Consent Agenda

Consent Agenda approved as submitted **M/S Butts/Stevens All Aye! Motion carried unanimously**

Special Board of Trustee Meeting was recessed at 6:38 p.m. and the Board entered into Executive Session at 6:38 p.m. Town Manager Verla Bruner was invited into the Executive Session. M/S Newberry/Thorne All Aye! Motion carried unanimously

The Special Board of Trustee Meeting was reconvened at 6:45 p.m. Trustee Thorne stated that after discussion a motion was made to terminate Verla Bruner as Town Manager to take effect immediately. In lieu of short notice, two weeks pay would be provided. M/S Thorne/Stevens All Aye! Except Trustee Quinn who said No and Trustee Pearlman who abstained.

A motion was made to enter into a Second Executive Session per C.R.S. 24-6-402(f) at 6:46 p.m. to provide staff instruction. Renee Price, R.J. Viers and Virgil Hodges were asked to attend.

M/S Thorne/Butts All Aye! Motion carried unanimously

Special Board of Trustee Meeting was reconvened at 7:03 p.m.

4. New Business

a. Revocable Permit – Historic Green Mountain Falls – Parking

Renovations behind building at POB 1. Parking encroaches on ROW (Right of Way). Planning Commission recommended that Board approve such parking. After discussion, a motion was made to approve said parking as submitted. **M/S Butts/Stevens All Aye! Except Trustee Quinn and Trustee Thorne who said no.**

b. Special Event Permit Application – 2nd Annual Tree Lighting Festival

Dick Bratton – 11190 Hondo Ave. Representing the Ute Pass Chamber of Commerce asked that the Town approve the Chamber request for this Lighting Festival dated for November 25, 2017. Specifications of one tree being lit in Gazebo Lake Park. He also requested that the fees be waived for this event. Trustee Butts made a motion to approve the Special Event Application as submitted and waive the fee. **M/S Butts/Quinn All Aye! Except Trustee Thorne who said no.** Cameron then requested that the Renewal of the Revocable Permit be submitted for this year. No action was taken.

c. IGA 2018 Election Draft Copy – El Paso Co. with GMF

Renee stated that the cost of the 2018 Election would approximately be \$10,413.30 with half due at the time of signing this agreement. A motion was made to approve the IGA with El Paso Co. **M/S Butts/Stevens All Aye! Motion carried unanimously.**

PUBLIC HEARING – 6510 Spruce was entered into at 7:25 p.m. There was no public input. Kim West (Red Door Vacation Rentals) represented the owner Mike Brown. Public Hearing was closed at 7:26 p.m.

Special Board of Trustee Meeting was reconvened at 7:26 p.m.

The Deputy Clerk noted that, 4 letters had been sent out, two could not due to addresses. Three were returned all in favor of this vacation rental.

A motion was made to approve this Vacation Rental as submitted. **M/S Newberry/Pearlman All Aye! Motion carried unanimously**

d. Coalition Upper South Platte- Mayor Newberry stated that this document addressed the Wildfire Protection Plan for 2017 and is an update to the 2010 WPHFI CWPP to restore areas of forest to conditions more consistent with pre-settlement forests as they existed before fire suppression and reduce the impacts associated with wildfire to our communities and our watersheds.

e. Matrix Engineering/Stilling Basins Report – The report was presented regarding the rerouting of the culvert on Hotel Street to keep sediment from rushing into the lake and directing the runoff around the lake as opposed to through it. The cost of approximately \$22,000.00 was a concern. After discussion, it was determined that this item would be tabled until the next Board meeting on November 21, 2017.

f. PPACG Vacancy

Trustee Stevens stated that there was an opening on this Board. A description regarding this position was discussed. They meet the last Wed. of each month from 3-5 p.m. on S. Chestnut and were looking for a volunteer.

g. Logan and Associates Engagement Letter

Renee stated that Logan and Associates had sent the Engagement letter for the 2017 Audit. A motion was made to approve Logan and Associates Engagement Letter as submitted.

M/S Thorne/Butts All Aye! Motion carried unanimously.

h. & i. DOLA GRANT – Comp Plan Acceptance

Renee stated that DOLA had awarded \$50,000.00 toward the Comp Plan which needed to be accepted and that a Designated Signature Authority needed to be approved. A motion was made to accept the DOLA GRANT of \$50,000.00 and Mayor Newberry to be the designated signature of authority. **M/S Stevens/Thorne All Aye! Motion carried unanimously**

j. Election Write Ins – This item was tabled until Tuesday, November 21, 2017.

M/S Stevens/Butts All Aye!

A motion was made to hold a workshop regarding this item on November 21, 2017. **M/S Thorne/Stevens All Aye! Motion carried unanimously**

5. OLD BUSINESS

a. Personnel Policy – No Update

b. GOCO Grant Update – Mayor Newberry reported that we should know in March if this grant has been approved.

6. PUBLIC INPUT – 3 Minutes Per Speaker

No Public Input

7. CORRESPONDENCE:

The PC draft minutes for November 14, 2017 were brought into record

8. REPORTS

Trustee Pearlman – No Report

Trustee Stevens-Stated that Regional Building Commission had bet and the new building code would be released and all towns involved would need to approve.

Mayor Newberry- No additional report

Trustee Butts- No Report

Trustee Thorne – No Report

Trustee Quinn – No Report

Renee Price- No Report

R.J. Viers – GMCO came to treat the roads with Mag Chloride. GMCO felt the roads were in good shape considering the rain that had occurred. Materials are still being delivered and fill dirt is on hand. As the weather holds, ditches will continue to be filled throughout the town. Equipment has been serviced and ready for snow season. The Backhoe is currently in for repairs as well as one of the snow plow/sanders. Once returned, the skid loader will go in for repairs. The Pool was winterized and the meter removed by CSU. The fountain was removed from the lake. In addition, the restrooms have been shut down and other options may need to be looked into due to concerns from local businesses being used as public restrooms. R.J. drove the roads with the Marshal to determine the best placement for speed alert signs. He finished by stating that the new sander is very quiet and has received positive feedback from residents about how nice it was to not be woken up while the roads are being tended too. This new sander also requires less trips to the yard for refilling because there is more control of the delivery.

Virgil Hodges – Marshal stated that two new reserves were sworn in, he assisted Woodland Park with their homecoming parade and participated as a judge at Trunk or Treat. He also stated that Officer Goings was covering weekends as school was now back in session for him in Woodland Park and that Officer Nardo was covering mostly nights.

9. Adjourned

Meeting adjourned at 8:04 p.m.

Mayor Jane Newberry

Renee Price – Deputy Town Clerk